

FAIRBURN PARISH COUNCIL

Chairman: Cllr Mr A Pound

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
fairburnparishcouncil@outlook.com; 01757 228 325

MINUTES OF FAIRBURN PARISH COUNCIL MEETING HELD ON WEDS.18 SEPTEMBER 2019 AT 18:30 IN FAIRBURN COMMUNITY CENTRE

Present: Cllrs S Hawking; R Stephenson; J Lucock; J Edwards. Clerk – M Farman; Asst Clerk – R Farman
3 members of the public

091901. Welcome:

- i. The Vice-chairman, in the absence of the Chairman, welcomed all present to the meeting.

091902. Public Forum.

- i. Comments on agenda items from electors present.
 - The street lights are now working; the pins at the youth shelter have not yet been replaced; the village tidy up was successful; the youth club was attended by 9 (amended from 19) young people; suggestion re the feasibility of having flyers to put on windscreens of cars parking on pavements.
 - On-going problems at Tythe House; police have been out on several occasions as well as an ambulance; the current resident smashed a window which has now been repaired.
 - Query re survey about possible housing needs – results not yet out; another ‘tidy up’ suggested for April
- ii. Written/e-mailed letters sent to the clerk – none received

091903. Apologies:

- Council received apologies and reasons for absence from Cllrs AP and DS and **resolved** to accept the reasons given
- Council received apologies from SDC Cllr EJ
- Council received notice of Cllr RH’s resignation. This was accepted with regret.

091904. Minutes of 17 July 2019 Meeting of the Council:

- Council discussed and **resolved** to accept **the** minutes of 17 July as an accurate record.

091905. Signing of minutes: - The Vice-chairman signed the accepted minutes.

091906. Reports:

- i. Chairman – the Vice –chairman thanked everyone who took part in the ‘tidy up and the Community centre for dealing with refreshments
- ii. County Councillor – no report
- iii. District Councillor – no report
- iv. Other Officers – no reports
- v. Police – taser survey – e-mailed to Cllrs; posters given to the Vice-chairman
- vi. Lorry Watch – several reports submitted; clerk contacted Turners’ head office re transgressors
- vii. CEF – nothing to report
- viii. Other representatives – Ferrybridge cooling towers nos. 4,5,7 & 8 are to be demolished on 13-10-19

091907. RFO’s report on closing balances; recent payments and payments to be made

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- a) Current balances
 - Community Account balance as at: 26 August 2019, statement no. 91: £16,474.27
- b) Payments made between meetings
 - i. £3,552.00 – Purchase & fitting of 8 x benches. VAT £592,00; actual cost £2,960.00
 - ii. £235.74 – SDC grounds maintenance - July. VAT £39.29; actual cost £196.45
 - iii. £389.56 – Clerking – August
- c) Payment requests received at agenda preparation
 - i. £32.00 – Ginnel gardening
 - ii. £40.00 – Internal Audit
 - iii. £48.00 – Room hire x 4
 - iv. £235.74 – Grounds maintenance – August. VAT £39.29; actual cost £196.45
- c) Payment requests received after agenda distribution
 - i. £278.00 – HMRC; Clerk’s PAYE
 - ii. £389.36 – Clerking; September.
- d) Payments received – £1,772.00 – 2nd tranche of S106 payment
- f) Audit report – Council received the internal auditor’s report & invoice and noted that no action was needed.
- g) Clerk’s report – the clerk explained the necessity to keep a reserve in case of unexpected expenses and stressed the importance of keeping spending within the budget limits

091908. Acceptance of report

- Council **resolved** to accept the report and make the payments as listed above.

091909. Planning

- a) Planning applications received – Council discussed and **resolved** comments on the proposed car park extension at the community centre and the proposed erection of a garage at Kings Lodge.
- b) Planning decisions received – Permission granted for storage/workshop/gym/office/sun terrace at West View, Silver Street
- c) Update on current planning issues. None received

091910. Green space audit

- Council discussed and **resolved** that the clerk complete and submit green space audit

091911. Housing Needs – Letters distributed to each household; no action until results of survey received

091912. Independent review into Local Government Audit.

- Council discussed the information received and **resolved** that the clerk draft a reply

091913. Green Gym. – Council **resolved** that the clerk check progress re replacement cuff

091014. The Crag

- Council discussed the current situation re contractor’s withdrawal due to resident’s abusive behaviour and **resolved** that the clerk invites LS to meet with the council in October

091915. Correspondence received since last meeting:

- a) YLCA – emails forwarded to Cllrs
- b) SDC – e-mails forwarded to Cllrs
- c) Clerks and Councils Direct – for circulation
- d) Housing needs – e-mail received re letters sent to residents

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- e) Highways – e-mail re abusive behaviour of resident
- f) RoSPA – reduced rate for annual skate park and green gym inspections
- g) Brochure re proposed service station – e-mailed to Cllrs

091916. Action taken since last meeting.

- a) Turners contacted re HGVs using Silver Street
- b) Liaison meeting attended by clerk – bin collection changes; para world cycling event; digital council
- c) Position re common land checked
- d) Planning comments submitted
- e) Cricket club contacted re proposed fence and removal of debris
- f) Highways contacted re residents access during North Road closure for footway repairs
- g) L McQuade e-mailed re housing needs
- h) Broken glass panels in 'bus shelter reported again
- i) Expected gardening work confirmed with gardener
- j) Payment - SDC contacted re 2nd S106 - received

091917. a) Councillors' Forum

- Concern expressed re state of benches at the War Memorial
- Cllr JE offered to deal with the website and defibrillator if council agrees
- Damaged wall opposite community centre
- Overhanging vegetation at Lukin Stile
- b) Items for the next agenda**
- Talk about Safeguarding – Cllr JE
- Damaged wall
- Overhanging vegetation
- Remembrance Sunday

091918. Further comments from public present.

- Possibility of walking the public footpaths raised
- Suggestion made to have a 'Village Community Day'

091919. Date, time and place of next meeting –Wednesday 16th October; Fairburn Community Centre; 18:30

091920. Closure of meeting – The meeting closed at 19:55

Signed: *A Pound*. Chairman, Fairburn Parish Council. Date: 16th September 2019

Action points from the meeting

- Vice-chairman – deal with benches at War Memorial
- Clerk – deal with Cllr RH's resignation
- Clerk – write and submit planning comments
- Clerk – invite LA to meet with the council members
- Clerk – contact owner of overhanging vegetation
- Clerk – deal with replacement bolts at skate park and missing cuff at green gym
- Clerk – deal with greenspace audit review and Local Gov audit review

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- Clerk – re-contact NYCC re damaged bus shelter glass