

# FAIRBURN PARISH COUNCIL

Chairman: Cllr Mr A Pound

Clerk & Finance Officer: Mrs FMA Farman PSLCC.

Three Greens, The Green, Gateforth, YO8 9LF

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## MINUTES OF FAIRBURN PARISH COUNCIL MEETING HELD ON **WEDS. 19<sup>th</sup> SEPT. 2018, 18:30 IN FAIRBURN COMMUNITY CENTRE**

**Present:** Cllrs A Pound; S Hawking; R Stephenson; J Lucock; R Halls; R Hickinson. SDC Cllr B Sage.

Clerk – M Farman; Assistant Clerk – R Farman. 2 members of the public.

All present signed the attendance book; the members of the public chose to sign

### 091801. Welcome:

- i. The chairman welcomed all present to the meeting.

### 091802. Public Forum:

- i. Comments on agenda items or matters of community interest/concern from electors present.

MoP 1: A new bin has been placed on the skate park.

Only 2 seniors and 4 juniors at the youth club.

The light in the ginnel nearest the Wild Goose Gallery is not working.

The ivy at Top Fold needs dealing with.

MoP 2: The trees at Ash Lea still have not been dealt with

- ii. Written, hard copy or email, correspondence from residents – none received

### 091803. Apologies:

- Apologies and reasons for absence received from Cllr AR; members **resolved** to accept the reasons given.
- PCSOs sent their apologies.

### 091804. Minutes of 18 July 2018 Council Meeting:

- Council **resolved** to accept the minutes of 18 July as an accurate record of the meeting.

### 091805 Signing of minutes

- The chairman **signed** the accepted minutes of 18 July.

### 091806. Reports:

#### a) Chairman

- Information from Royal Mail re scam mail; to be put in the notice boards and on the website.
- Communications – asked that Cllrs copy everyone in to emails sent concerning the parish council
- John Hodgson from Highways is to look at the wall/water problems.
- The trees at Ash Lea were planted by SDC not the parish council

#### b) County Councillor – no report

#### c) District Councillor

- SDC's senior solicitor is moving to a different authority
- There are, currently, problems with enforcement and contracts
- Will circulate copy of exactly what land in Fairburn is owned by SDC

#### d) Other officers – no reports

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- e) Police – thefts/burglaries/illegal biking/parking etc to be reported immediately by telephoning 101.
- f) Lorry Watch – information re reporting given to each councillor
- g) Ferrybridge Power Station – no meeting since the last council meeting
- h) CEF – the forum is putting together its Community Development programme for next year. In order to apply for funding applicants must present a step by step development plan for an on-going project by 23 October. Cllr RH to inform Church Hall Committee
- i) Any other representatives not covered in the above list
  - Cllr SH reported on the Community Funding Initiative. Discussion followed about the need to develop larger projects reflecting the actual needs of the village. Cllr JL queried the possibility of a village meeting. Chairman to circulate examples of successful projects.
  - The clerk reported on the recent training day and circulated information.

## 091807. Finances.

### RFO's report on closing balances and recent payments

- a) Current balances
  - Community Account balance as at: 26<sup>th</sup> August 2018, statement no. 79: £18,532.09
- b) Payments made since the July meeting.

	Cheque No.
- # 35.00 – Newsletter; printing/copying	100340
- # 32.00 – Gardening; 2 hours	100341
- # 375.63 – Clerking; August	100342
- c) Payment requests received at agenda preparation
  - i. £ 36.00 – Room hire; May, June, July.
- c) Payment requests received after agenda distribution – council to receive and **resolve** payment

1. £ 16.00 – Gardening; Celebration Garden – weeding gravel and trimming lavender.	100344
2. £163.80 – RoSPA inspections x 2; VAT £27.30; actual cost £136.50,	100345
3. £270.40 – HMRC; clerk's PAYE.	100346
4. £ 46.80 – Payroll services; VAT £7.80; actual cost £39.00.	100347
5. £375.83 – Clerk's salary – September	199348
- d) Payments received
  - None received
- e) Council **resolved** to accept the report and make the payments as listed above.
- f) The clerk explained why the council is considered to be exempt from a full external audit.

## 091808. Planning

- a) Planning applications received

Land off Rawfield Lane – 2018/0980/REM; council discussed and **resolved** comments based on hand-outs explaining material planning objections.
- b) Planning decisions received. None received

## 091809. Children's posters

- Council discussed safety/dog fouling posters done by children and **resolved** that Cllr AP ask Community Centre if dog fouling posters can be displayed; Cllr JL to deal with putting up the posters.
- Road safety/speeding posters to be discussed at next meeting

## 091810. Celebration garden bronze

- Council discussed current state, possible repair solutions and **resolved** that Cllrs SH and AP obtain quotes in readiness for the next meeting.
- Discussion re gardening issues; **resolved** that the clerk write re current state of the ginnel.

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## **091811. Rock fall at the Crag**

- An engineer is to inspect the rock and the rock behind to see exactly what needs to be done. Highways have requested the Land Registry to check ownership.

## **091812. Parking**

- Illegal parking is a police matter. This should be reported immediately by ringing 101 and asking for an incident number. **Resolved** this be put on the website.
- SDC Cllr BS left the meeting at 19:55

## **091813. NYCC fracking proposals**

- Council discussed future proposals and **resolved** to keep a watchful eye on developments.

## **091814. S106/CIL**

- **Resolved** at 091810 to obtain quotes for next meeting

## **091815. War Memorial**

- Council discussed listing and **resolved** that the clerk go ahead with this action.
- Led on to discussion about 11<sup>th</sup> November; Cllr BH to contact his regiment re possibility of a piper; Cllrs to ask for old photos of WW1 servicemen/women; also to go on website

## **091816. Laurels**

- Council discussed need for trimming back and **resolved** that Cllr SH deal with having them cut back to one level

## **091815. Correspondence received since last meeting**

- a) E-mails from YLCA – forwarded to Cllrs
- b) SDC – various emails forwarded to Cllrs
- c) Emails re parking and possible solutions – forwarded to Cllrs
- d) Emails re the Crag – forwarded to Cllrs
- e) SDC – weekly planning list and monthly decision list; emailed to Cllrs
- f) Funding for smoke free meetings – information emailed to Cllrs
- g) Clerks and Councils Direct – magazine for circulation
- h) Skate Park and green gym – inspection findings emailed to Cllrs
- i) Trading Standards – 2 HGV infringements reported in April – email forwarded to Cllrs

## **091816. Action taken by the clerk since the last meeting**

- a) RoSPA inspection booked for Green Gym and Skate Park
- b) Various emails read, dealt with and forwarded to Cllrs.
- c) Gardener contacted re waste disposal
- d) SDC contacted re possibility of using S106 money for vehicle activated road signs – not possible
- e) Highways contacted re gravel on pavement at Silver Street; concerns about the state of the wall and memorial cross at the A1246 – reply received and emailed to Cllrs
- f) SDC contacted re trees at Ash Lea.

## **091817. a) Councillors' Forum**

- Roadside footway/verge to the lngs currently blocked by cars parking since the RSPB introduced on site parking charges. Clerk to write to RSPB

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- Illegal parking in village – report to police on 101 when seen and ask for incident number
- Memorial on A1246 – to be dealt with sensitively by Highways and police
- Road up to Palmerston Lodge – trench dug to alleviate flooding

## b) Items for the next agenda

- Village meeting to discuss perceived needs
- Gardening
- Road safety/anti-speeding posters
- Celebration garden bronze
- Crag fall – report on progress
- November 11<sup>th</sup> – service plans/arrangements
- War memorial – report on listing progress

### 091818. Further comments from public present.

- MoP 1 – the seat on Caudle Hill needs repairing
- MoP 2 – query re progress on allotments – still in hands of lawyers

### 091819. Date, time and place of next meeting

- Wednesday 17<sup>th</sup> October; 18:30; Fairburn Community Centre

### 091820. Closure of meeting

- The meeting closed at 20:25

Signed ..... Chairman. Date .....

### Action points from the meeting

- SDC Cllr BS – follow up tree ownership at Ash Lea
- Chairman & Vice-chairman – obtain quotes for bronze
- Chairman & Cllr JL – deal with dog fouling posters
- Cllr RH – put reporting of illegal parking & request for WW1 parking on website
- Cllr RH – liaise with Church Hall Committee re renovation funding project
- Cllr BH – try to obtain a piper for 11<sup>th</sup> November
- Clerk – deal with planning comments
- Clerk – send plan showing SDC ownership in Fairburn to Cllrs
- Clerk – send letter to gardener re ginnel
- Clerk – apply for listing of war memorial
- Clerk – write to RSPB re footway/verge parking