

FAIRBURN PARISH COUNCIL

Clerk & Finance Officer: Mrs F M A Farman
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OFFICIAL NOTICE OF FAIRBURN PARISH COUNCIL MEETING AND AGENDA TO BE HELD ON **WEDS. 16th JAN. 2019, 18:30** IN FAIRBURN COMMUNITY CENTRE

Dear Parish Councillor,

You are hereby summoned to attend a meeting of Fairburn Parish Council on Weds 16-01-2019 at 18:30 in Fairburn Community Centre. If you are unable to attend please send your apologies, giving reasons for your absence, to the clerk at least three clear days in advance of the meeting.

Mary Farman

3rd January 2019

Meetings are open to the press and public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960 amended by the Local Government Act 1972 section 100
Press and public may not speak when the council is in progress; when councillors are discussing Council business; when councillors are in the process of decision making.

- Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Parish Council. These concerns and questions **must** be written and received by the Clerk at least **5 working days before the meeting**
- **Decisions cannot be made at this meeting on items not on the agenda other than items designated as 'On-going issues' on the agenda meeting.**
- **Listeners' comments on agenda items only** will be taken during the Public Forum at agenda item **011902** before the council meeting begins. **Councillors must not engage in discussion with public and must not answer any questions.**
- **Comments** relating to the **agenda** will be taken first; the **time** for this will be restricted to **15 mins**
- **Listeners may also speak** at agenda item **011911** at the end of the meeting for information only.
- Councillors are reminded to declare any interest in any agenda items not already covered in their submitted declarations of pecuniary interests
- Clerk to make note of names of parishioners attending the meeting.
- Councillors, clerk, press and other officers to sign attendance book.

011901. Welcome:

- i. Chairman to welcome all present to the meeting.

011902. Public Forum:

- i. Council to receive comments on agenda items or matters of community interest/concern from electors present. *(For information only. Clerk to take notes for future reference. **Cllrs must not join in any discussion and must not answer any questions unless the chairman decides otherwise.**)*
- ii. Council to receive written, hard copy or email, correspondence from residents.

Agenda Items

011903. Apologies:

- To receive members' apologies and reasons for absence; consider and **resolve** whether to accept reasons

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011904. Minutes of 12 Dec 2018 Budget & Precept Council Meeting:

- To discuss and **resolve** whether to accept the minutes of 12 Dec as an accurate record of the meeting.

011905 Signing of minutes – Chairman to **sign** the minutes of 12 December if **accepted**.

011906 Reports

- **Council to receive reports from:**
- Chairman
- County Councillor
- District Councillor
- Police
- CEF
- Lorry watch
- Any other representatives

0119807 Finances – RFO to report on closing balances and recent payments

- Current balances
Community account as at 26th December 2018; statement no. 83 - £21,142.32
- Payments made since the December meeting
£46.80 – Payroll services.
- Payment requests received at agenda preparation – none received
- Payments received after agenda distribution
- Payments received – none received at agenda distribution
- Acceptance of report – council to **resolve** whether to accept the report

011908. Questionnaires

- Council to receive report on questionnaire replies; discuss and **resolve** any possible action

011909. S106 money

- Council to discuss options and **resolve** any possible spending

011910. Correspondence received since last meeting

- E-mails from YLCA – forwarded to Cllrs
- SDC – various emails forwarded to Cllrs
- SDC – weekly planning list emailed to Cllrs
- Cllr BS – information re rock fall forwarded to Cllrs
- Three email responses to questionnaire – forwarded to chairman
- Response received re listing requests – War Memorial to go forward for consideration; other requests rejected at this point in time

011911. Action taken by the clerk since the last meeting

- Highways contacted re rock fall at The Crag
- Precept request sent to SDC
- Various emails read, dealt with and forwarded to Cllrs.
- YAS re-contacted re possible First Aid training sessions – no reply
- Information received from Cllr BS forwarded to Cllrs
- Speed ducts – replied with council's decision
- NYCC re-contacted re faulty street light at ginnel

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011912. a) Councillors' Forum - to take and note any points of immediate interest from councillors.

No decisions may be taken on any items raised here unless the chairman decides otherwise.

b) **Items for the next agenda** - to take suggestions for urgent items for inclusion on the next agenda

011913. To receive any further comments from public present. *For Information only, Cllrs must not join in. The clerk is to note comments which may be included in the next agenda*

011914. To confirm date, time and place of next meeting

011915. Closure of meeting

Signed ... *FMA Farman*... Clerk to Fairburn Parish Council. Date ...3rd January 2019...

Ongoing Issues – decisions may be taken on any of the below items if council deems necessary

- Flooding;
- Siting of pedestrian crossing on A1246;
- Allotments
- Rock fall at The Crag
- Parking
- Speeding