

Clerk & Finance Officer: Mrs F M A Farman

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**OFFICIAL NOTICE OF FAIRBURN PARISH COUNCIL MEETING AND AGENDA
TO BE HELD ON WEDS. 20th FEB. 2019, 18:30 IN FAIRBURN COMMUNITY CENTRE**

Dear Parish Councillor,

You are hereby summoned to attend a meeting of Fairburn Parish Council on Weds 20-02-2019 at 18:30 in Fairburn Community Centre. If you are unable to attend please send your apologies, giving reasons for your absence, to the clerk at least three clear days in advance of the meeting.

Mary Farman

11th February 2019

Meetings are open to the press and public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960 amended by the Local Government Act 1972 section 100

Press and public may not speak when the council is in progress; when councillors are discussing

Council business; when councillors are in the process of decision making.

Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may

have with the Parish Council. These concerns and questions **must** be written and received by the Clerk at

least **5 working days before the meeting**

Decisions cannot be made at this meeting on items not on the agenda other than items designated as

'On-going issues' on the agenda meeting.

Listeners' comments on agenda items only will be taken during the Public Forum at agenda item **021902** before the council meeting begins. **Councillors must not engage in discussion with public and must not answer any questions.**

Comments relating to the **agenda** will be taken first; the **time** for this will be restricted to **30 mins**

Listeners may also speak at agenda item **021918** at the end of the meeting for information only. Councillors are reminded to declare any interest in any agenda items not already covered in their submitted

declarations of pecuniary interests

Clerk to make note of number of parishioners attending the meeting.

Councillors, clerk, press, other officers and public to sign attendance book.

021901. Welcome:

Chairman to welcome all present to the meeting.

021902. Public Forum:

Council to receive comments on agenda items or matters of community interest/concern from electors present. *(For information only. Clerk to take notes for future reference. **Cllrs must not join in any discussion and must not answer any questions unless the chairman decides otherwise.**)*

Council to receive written, hard copy or email, correspondence from residents.

Agenda Items

021903. Apologies:

To receive members' apologies and reasons for absence; consider and **resolve** whether to accept reasons

021904. Minutes of 16 January 2019 Council Meeting:

To discuss and **resolve** whether to accept the minutes of 16 Jan as an accurate record of the meeting.

021905 Signing of minutes – Chairman to **sign** the minutes of 16 January if **accepted**.

021906 Reports - Council to receive reports from:

Chairman

County Councillor

District Councillor

Police

CEF

Lorry watch

Any other representatives

0219807 Finances – RFO to report on closing balances and recent payments

Current balances

Community account as at 26th January 2019; statement no. 84 - £21,142.32.

Actual income for 2018-19 - £12,273.82

Expenditure to 31.01.2019 - £10,083.40, leaving £2,190.42 to last until 31.03.2019.

At this rate the PC is not going to be able to carry forward the advised contingency of one to one and a half times the precept!

Payments made since the January meeting Cheque
no.

£100.00 – Mileage/printing/seat repair/timber. VAT (timber) £6.67; actual cost £93.33.
100369

£110.99 – Book – Local Council Administration; eleventh edition.
100370

Payment requests received at agenda preparation – none received

Payments received after agenda distribution

Payments received – none received at agenda distribution

Acceptance of report – council to **resolve** whether to accept the report

Agreed precept for 2019-2020 – clerk to remind Cllrs of the amount requested and planned expenses

021908. S106 money

Council to receive quotes for new benches; discuss, **resolve** which quote to accept and let the

clerk

know, before the next meeting, where the benches are to be placed

021909. The Crag

Council to discuss current situation and **resolve** any possible action

021910. Allotments

Council to discuss latest information and **resolve** any necessary action

021911. Parking

Council to receive any further information, discuss and **resolve** any possible action

021912. Speed

Council to discuss problems and **resolve** any possible action

021913. Tythe House

Council to discuss current problems at Tythe House, action already taken and **resolve** any further action

021914. Pavements

Council to discuss current state of pavements and **resolve** action re repair

021915. Correspondence received since last meeting *DO THIS

E-mails from YLCA – forwarded to Cllrs

SDC – various emails forwarded to Cllrs

SDC – weekly planning list emailed to Cllrs

Cllr BS – information re rock fall forwarded to Cllrs

Letter re Tythe House – forwarded to Cllrs

Response received re parking problems – waiting for reply

Reply from NYCC re faulty street light

021916. Action taken by the clerk since the last meeting *DO THIS

Highways England contacted re possible allotment land

Query sent re traffic wardens

Various emails read, dealt with and forwarded to Cllrs.

NYCC contacted re faulty street light

Reply sent to concerned member of public re parking problems at the school

Reply sent to resident re problems at Tythe House

Prices obtained for new benches

021917. a) Councillors' Forum - to take and note any points of immediate interest from councillors.

No decisions may be taken on any items raised here unless the chairman decides otherwise.

b) **Items for the next agenda** - to take suggestions for urgent items for inclusion on the next agenda

021918. To receive any further comments from public present. *For Information only, Cllrs must not join in. The clerk is to note comments which may be included in the next agenda*

021919. To confirm date, time and place of next meeting

021920. Closure of meeting

Signed Chairman. **Date**

Ongoing Issues – decisions may be taken on any of the below items if council deems necessary

Flooding;

Siting of pedestrian crossing on A1246;

Allotments

Rock fall at The Crag

Parking

Speeding

Questionnaire results

A question and answer session will be held at the end of the meeting for those residents who responded to the questionnaire. **This meeting does not form part of the parish council meeting or agenda.**

FAIRBURN PARISH COUNCIL

Fairburn Parish Council – Agenda

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