

Clerk & Finance Officer: Mrs F M A Farman
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OFFICIAL NOTICE OF FAIRBURN PARISH COUNCIL MEETING AND AGENDA
TO BE HELD ON WEDS. 20th MARCH, 2019, 18:30 IN FAIRBURN COMMUNITY CENTRE

Dear Parish Councillor,

You are hereby summoned to attend a meeting of Fairburn Parish Council on Weds 20-03-2019 at 18:30 in Fairburn Community Centre. If you are unable to attend please send your apologies, giving reasons for your absence, to the clerk at least three clear days in advance of the meeting.

Mary Farman

11th March 2019

Meetings are open to the press and public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960 amended by the Local Government Act 1972 section 100

Press and public may not speak when the council is in progress; when councillors are discussing

Council business; when councillors are in the process of decision making.

Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Parish Council. These concerns and questions **must** be written and received by the Clerk at

least **5 working days before the meeting**

- **Decisions cannot be made at this meeting on items not on the agenda other than items designated as**

'On-going issues' on the agenda meeting.

Listeners' comments on agenda items only will be taken during the Public Forum at agenda item **031902** before the council meeting begins. **Councillors must not engage in discussion with public and must not answer any questions.**

Comments relating to the **agenda** will be taken first; the **time** for this will be restricted to **30 mins**

Listeners may also speak at agenda item **031918** at the end of the meeting for information only.

Councillors are reminded to declare any interest in any agenda items not already covered in their submitted

declarations of pecuniary interests

Clerk to make note of number of parishioners attending the meeting.

Councillors, clerk, press, other officers and public to sign attendance book.

031901. Welcome:

- i. Chairman to welcome all present to the meeting.
- ii. Lily McQuade to address the parish council on SDC's affordable housing scheme and take questions from parish councillors only.

031902. Public Forum:

- i. Council to receive comments on agenda items or matters of community interest/concern from electors present. *(For information only. Clerk to take notes for future reference. **Cllrs must not join in any discussion and must not answer any questions unless the chairman decides otherwise.**)*
- ii. Council to receive written, hard copy or email, correspondence from residents.
- Email received re now deceased resident with request for council to agree relatives to organise a time limited container/skip to enable emptying of house and removal of garden refuse. Council to **resolve** whether to agree to the request.

Agenda Items

031903. Apologies:

- To receive members' apologies and reasons for absence; consider and **resolve** whether to accept reasons

031904. Minutes of 20 February 2019 Council Meeting:

To discuss and **resolve** whether to accept the minutes of 20 Feb as an accurate record of the meeting.

031905 Signing of minutes – Chairman to sign the minutes of 20 February if accepted.

031906 Reports - Council to receive reports from:

Chairman
 County Councillor
 District Councillor
 Police – email from PCSO; now relocated to Selby.
 CEF
 Lorry watch
 Any other representatives

0319807 Finances – RFO to report on closing balances and recent payments

- a) Current balances
 - Community account as at 26th February 2019; statement no. 85 - £20,401.19. This includes the carry forward reserve of £17,890.91. Councils are advised to keep a reserve of one to one and a half times the precept.)
 - Actual precept for 2018-19 - £11,950.94 plus support grant - £322.88 = £12,273.82
 - Councillors, please remember that there will be no more support grant from 2020!
 - Expenditure to 28.02.2019 is £10,139.03, leaving £1,811.91 to last until 31.03.2019.
 - At this rate the PC is not going to be able to carry forward the advised contingency of one to one and a half times the precept!
- b) Payments made since the February meeting – none made.
- c) Payment requests received at agenda preparation
 £375.63 – Clerking for March
- d) Payment requests received after agenda distribution
- e) Payments received – none received at agenda distribution
- f) Acceptance of report – council to **resolve** whether to accept the report

- g) Appointment of internal auditor – council to discuss and **resolve** who to ask to carry out the internal audit.

031908. S106 money

- Council to discuss suggestions for siting of the new benches and **resolve** where the benches are to be placed

031909. Police support

- Council to discuss email from S Hutchinson and **resolve** any action

031910. Celebration Garden

- Council to receive information re progress made in re-siting the bronze and **resolve** any necessary action

031911. Election

- Cllrs to bring completed forms to the meeting; clerk to collate; Cllrs to **resolve** who is to submit them

031912. Village Meeting

- Council to discuss points raised and suggestions raised and **resolve** any possible action

031913. Tythe House

- Council to any update re problems at Tythe House and **resolve** any further action

031914. Speeding

- Council to receive any update on progress re solar speed signs/speed gun and **resolve** any further action

031915. Cricket Pavilion

- Council to discuss request for a contribution towards the cost of installing security shutters and **resolve** whether to make a contribution and, if so, how much.

031916. Correspondence received since last meeting

E-mails from YLCA – forwarded to Cllrs

SDC – various emails forwarded to Cllrs

SDC – weekly planning list emailed to Cllrs

Newthorpe Parish Council – request dealt with by the clerk and forwarded to Cllrs

Highways – support offered if any problems re damaged pavement and kerb at the new build adjacent to Cross Farm Court

Email re affordable housing – forwarded to Cllrs

Email re crime concerns – forwarded to Cllrs

Email from resident with suggestions for moving forward – dealt with by chairman

031917. Action taken by the clerk since the last meeting

Suggestions made re placing of benches

Highways contacted re pavement repairs

Various emails read, dealt with and forwarded to Cllrs.

Builder contacted re damage to pavement and kerb at new build

Firm contacted re number of benches required

Faulty street lights reported
HGV company contacted re breach of 7.5t restriction

031918. a) **Councillors' Forum** - to take and note any points of immediate interest from councillors.
No decisions may be taken on any items raised here unless the chairman decides otherwise.

b) **Items for the next agenda** - to take suggestions for urgent items for inclusion on the next agenda

031920. **To receive any further comments from public present.** *For Information only, Cllrs must not join in. The clerk is to note comments which may be included in the next agenda*

031921. **To confirm date, time and place of next meeting**

031922. **Closure of meeting**

Signed: F M A Farman. Clerk. Date: 11th March 2019

Ongoing Issues – decisions may be taken on any of the below items if council deems necessary

Flooding;
Siting of pedestrian crossing on A1246;
Allotments
Rock fall at The Crag
Parking
Speeding