

FAIRBURN PARISH COUNCIL

**Clerk and Finance Officer: Mrs FMA Farman. Three Greens, The Green,
Gateforth, YO8 9LF
Tel: 01757 228 325. E-mail: fairburnparishcouncil@outlook.com**

Official Notice and Agenda for Fairburn's Annual Parish Meeting to be held on Weds 22 May 2019 18:30 in Fairburn Community Centre

- Any parishioner is entitled to attend this meeting and raise any concerns or questions they may have about the parish with the Parish Council.
- The Public Forum will last no longer than 15 minutes. No resident may speak for more than 3 minutes.
- These concerns and questions **must** be written and received by the Clerk **5 days before the meeting.**
- Clerk to make note of names of parishioners attending the meeting.
- All present to sign Attendance Book.

Agenda items

APM1901. Election of person to chair the Annual Parish Meeting – if the current

Chairman or vice-chairman of the parish council is not in attendance.

APM1902. Welcome - Chairman to welcome councillors and members of the public

APM1903. Apologies

APM1904. Minutes of 2018 APM – If accepted, chairman to sign.

APM1905. To receive report of parish council activities since May 2018 – to be

given by the current chairman, if present, or vice-chairman or a councillor

APM1906. To receive electors' comments about the report – for information only, clerk to take notes.

APM1907. Public Forum - Electors present at the meeting to raise any queries previously sent to the

Clerk by email or letter. The clerk to take notes for the council's future reference.

Public and Councillors, please note – this is not an open question and answer time but an opportunity for residents to voice any issues or concerns they

may have

APM1908. Closure of APM

Signed: A Pound Chairman

Date: 25th May 2019