

FAIRBURN PARISH COUNCIL

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
fairburnparishcouncil@outlook.com; 01757 228 325

SUMMONS

Dear Parish Councillors,

You are hereby summoned to attend the meeting of Fairburn Parish Council on Wednesday 19th June 2019 at 18:30 in Fairburn Community Centre. If you are unable to attend please let the clerk know at least three clear days in advance of the meeting and give reasons for your absence.

OFFICIAL NOTICE OF FAIRBURN PARISH COUNCIL MEETING AND AGENDA TO BE HELD ON WEDS.19 JUNE 2019 AT 16:30 IN FAIRBURN COMMUNITY CENTRE

Meetings are open to the press and public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960 and as amended by the 1972 Act.

Press and public may not speak when the council is in progress; when councillors are discussing Council business; when councillors are in the process of decision making.

Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Parish Council. These concerns and questions **must** be written and received by the Clerk **5 days before the meeting**.

Listeners' comments will be taken at agenda item **061903** before the council meeting begins.

Comments relating to the **agenda** will be taken first; the **time** for this will be restricted to **15 mins**

Listeners may also speak at agenda item **061919** at the end of the meeting for information only.

Decisions cannot be made at this meeting on items not on the agenda.

Councillors are reminded to declare any interest in any agenda items not already registered

Clerk to make note of names of parishioners attending the meeting.

Councillors, clerk, public and press to sign attendance book.

Agenda items

061901. Welcome:

Chairman to welcome all present to the meeting.

061902. Public Forum.

Council to receive comments on agenda items from electors present. *(For information only; clerk to take notes of comments, Councillors must not join in any discussion nor answer any questions)*

Council to receive any written/e-mailed letters sent to the clerk.

- Concern re non-cutting of verge at Rawfield Lane – council to discuss and **resolve** any possible

action.

061903. Apologies:

Council to receive apologies and reasons for absence from members; to consider and **resolve** whether or not to accept the reasons for absence.

061904. Minutes of 22 May 2019 Annual Meeting of the Council:

Council to discuss and **resolve** whether to accept minutes of 22 May as an accurate record.

061905. Signing of minutes:

Chairman to sign minutes if accepted.

061906. Reports:

Council to receive reports from:

Chairman

County Councillor

District Councillor

Other Officers

Police

Lorry Watch – Council to discuss e-mail re problems observed by a resident and **resolve** action

CEF

Other representatives – reports from any representatives not listed above

061907. RFO to report on closing balances; recent payments and payments to be made

a) Current balances

Community Account balance as at: 26 May 2019, statement no. 88: £22,830.65

b) Payment requests received at agenda preparation

£235.74 – SDC grounds maintenance. VAT £39.29; actual cost £196.45

£172.00 – YLCA Councillor training x 2

c) Payment requests received after agenda distribution – council to receive and **resolve** payment

d) Payments received – none received at agenda preparation

f) Audit report – Council to receive report from internal auditor and **resolve** whether to accept.

061908. Council to resolve whether or not to accept the report, payments as listed and any others received.

061909. Planning

Planning applications received – To discuss and resolve comments on applications received, including any since agenda preparation.

Planning decisions received. (*For information only*) – none received at agenda preparation

Update on current planning issues. To receive any updates and, if necessary, **resolve** action

061910. Policies

To discuss and **resolve** whether or not to make any amendments to: the Code of Conduct and to the Grievance & Disciplinary Policy; emailed to Councillors prior to the meeting

061911. Green Gym

- To discuss proposed rotas and **resolve** rota for 2018-19

061912. Housing Needs

To discuss latest information from L McQuade, e-mailed to councillors, and **resolve** any action

061913. Gardening.

To discuss reply from current gardener and **resolve** action.

061914. Celebration Bronze.

To receive report from Chairman re progress with completing the bronze re-siting and **resolve** further action

061915. Benches.

Council to receive report from the clerk re progress and **resolve** any action deemed necessary.

061916. Re-cycling consultation.

- Council to discuss and **resolve** response

061917. Correspondence received since last meeting:

YLCA – emails forwarded to Cllrs

SDC – e-mails forwarded to Cllrs

Electricity contract – clerk to report on result

061918. Action taken since last meeting.

Internal audit completed

Current gardener contacted

Damaged footways reported

Faulty street lights reported

Planning comments submitted

Welcome pack, SO & Financial Regs e-mailed to co-opted Cllrs

Rota for Green Gym circulated

061919. a) Councillors' Forum - to take and note any points of immediate interest from councillors.

No decisions may be taken on any items raised here.

b) **Items for the next agenda** - to take suggestions for urgent items for inclusion on the next agenda

061920. To receive any further comments from public present. *Information only clerk to note comments*

061921. To confirm date, time and place of July meeting

061922. Closure of meeting

Signed ... *F M A Farman*... Clerk to Fairburn Parish Council. Date ...10th May 2019...

Ongoing Issues – decisions may be taken on any of the below if council deems necessary

Flooding

Alcohol free zone

Power Station developments

Siting of pedestrian crossing on A1246

Rock Fall

Tythe House

