

FAIRBURN PARISH COUNCIL

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
fairburnparishcouncil@outlook.com; 01757 228 325

SUMMONS

Dear Parish Councillors,

You are hereby summoned to attend the meeting of Fairburn Parish Council on Wednesday 17th July 2019 at 16:30 in Fairburn Community Centre. If you are unable to attend please let the clerk know at least three clear days in advance of the meeting and give reasons for your absence.

OFFICIAL NOTICE OF FAIRBURN PARISH COUNCIL MEETING AND AGENDA TO BE HELD ON WEDS.17 JULY 2019 AT 16:30 IN FAIRBURN COMMUNITY CENTRE

Meetings are open to the press and public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960 and as amended by the 1972 Act.

Press and public may not speak when the council is in progress; when councillors are discussing Council business; when councillors are in the process of decision making.

Any parishioner (listener) is entitled to attend this meeting and raise any concerns or questions they may have with the Parish Council. These concerns and questions **must** be written and received by the Clerk **5 days before the meeting**.

Listeners' comments will be taken at agenda item **071903** before the council meeting begins.

Comments relating to the **agenda** will be taken first; the **time** for this will be restricted to **15 mins**

Listeners may also speak at agenda item **071919** at the end of the meeting for information only.

Decisions cannot be made at this meeting on items not on the agenda.

Councillors are reminded to declare any interest in any agenda items not already registered

Clerk to make note of names of parishioners attending the meeting.

Councillors, clerk, public and press to sign attendance book.

Agenda items

071901. Welcome:

Chairman to welcome all present to the meeting.

071902. Public Forum.

Council to receive comments on agenda items from electors present. *(For information only; clerk to take notes of comments, Councillors must not join in any discussion nor answer any questions)*

Council to receive any written/e-mailed letters sent to the clerk.

- Concern re canopy at youth shelter – 'phone call from resident; dealt with.
- E-mails re HGVs using Silver Street – dealt with.
- Thanks from resident re strimming of grass verge at Rawfield Lane.

071903. Apologies:

Council to receive apologies and reasons for absence from members; to consider and **resolve**

whether
to accept the reasons for absence.

071904. Minutes of 20 June 2019 Meeting of the Council:

Council to discuss and **resolve** whether to accept minutes of 20 June as an accurate record.

071905. Signing of minutes:

Chairman to sign minutes if accepted.

071906. Reports:

Council to receive reports from:

Chairman

County Councillor

District Councillor

Other Officers

Police

Lorry Watch – Council to discuss e-mail re problems observed by a resident and **resolve** action
CEF

Other representatives – reports from any representatives not listed above

071907. RFO to report on closing balances; recent payments and payments to be made

a) Current balances

Community Account balance as at: 26 June 2019, statement no. 89: £21,419.91

b) Payment requests received at agenda preparation

£235.74 – SDC grounds maintenance. VAT £39.29; actual cost £196.45

£1,019.42 – Footway lighting maintenance 2018-19. VAT £169.90; actual cost £849.52

c) Payment requests received after agenda distribution – council to receive and **resolve** payment

d) Payments received – none received at agenda preparation

f) Audit report – Council to receive internal auditor's report & invoice, if received, and **resolve** whether to accept.

071908. Council to resolve whether or not to accept the report, payments as listed and any others received.

067909. Planning

Planning applications received – To discuss and resolve comments on applications received, including any since agenda preparation.

Planning decisions received. (*For information only*) – none received at agenda preparation

Update on current planning issues. To receive any updates and, if necessary, **resolve** action

071910. Policies

To discuss and **resolve** whether to make any amendments to: the Complaints procedure; Financial Risk Assessment & FoI Publication Scheme – e- mailed to Councillors prior to the meeting

071911. Newsletter

To discuss and **agree** information to go in newsletter and to **resolve** details of printing and delivery

071912. Housing Needs

To discuss any information received from L McQuade and **resolve** any action

071913. Gardening.

Discuss gardening needs and **resolve** timescale/type of plants for celebration garden replanting.

071914. Green Gym.

To discuss current state of green gym surroundings and **resolve** any possible action

071915. Benches.

Council to receive report from the clerk re progress and **resolve** any action deemed necessary.

071916. Correspondence received since last meeting:

YLCA – emails forwarded to Cllrs

SDC – e-mails forwarded to Cllrs

Clerks and Councils Direct – for circulation

NYCC – light at ginnel obscured by vegetation – dealt with

Highways – contacted re state of footways

071917. Action taken since last meeting.

Turners contacted re HGVs using Silver Street

Damaged footways reported

Faulty street lights reported

Planning comments submitted

Policies e-mailed to Cllrs

Provision and placing of benches organised

Laurels at the ginnel dealt with

L McQuade e-mailed re housing needs

Letter sent to resident re dumping of garden refuse on recreation ground – no reply at agenda distribution

Broken glass panels in 'bus shelter reported

071918. a) Councillors' Forum - to take and note any points of immediate interest from councillors.

No decisions may be taken on any items raised here.

b) **Items for the next agenda** - to take suggestions for urgent items for inclusion on the next agenda

071919. To receive any further comments from public present. *Information only clerk to note comments*

071920. To confirm date, time and place of next meeting

071921. Closure of meeting

Signed ...*F M A Farman*... Clerk to Fairburn Parish Council. Date ...8th July 2019...

Ongoing Issues – decisions may be taken on any of the below if council deems necessary

Flooding

Alcohol free zone

Power Station developments

Siting of pedestrian crossing on A1246

Rock Fall

Tythe House

