

FAIRBURN PARISH COUNCIL

Chairman: Cllr Mr A Pound

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
fairburnparishcouncil@outlook.com; 01757 228 325

MINUTES OF FAIRBURN PARISH COUNCIL MEETING HELD ON WEDS. 15 JANUARY 2020 AT 18:30 IN FAIRBURN COMMUNITY CENTRE

Present: Cllrs A Pound; S Hawking; J Lucock; J Edwards; D Slater; T Joy. Clerk – M Farman; Asst Clerk – R Farman
County Cllr C Pearson. Two members of the public.
All present signed the attendance register

012001. Welcome:

- i. The Chairman welcomed all present to the meeting.

012002. Public Forum.

- i. Comments on agenda items from electors present.
 - Tythe House is currently empty
 - There is to be an evacuee celebration next year
 - Query re stopping up of land at Cut Road – the chairman explained that there was to be no stopping up of access and referred resident to Highway's print out of reason
- ii. Comments received by the clerk.
 - The bin at the skate park is in need of emptying
 - Phone call from resident re lack of grit in bins – dealt with by PC

012003. Apologies:

- Council received apologies and reasons for absence from Cllr R Stephenson and SDC Cllr E Jordan; council discussed and resolved to accept the reasons given.

012004. Minutes of 20 November 2019 council meeting:

- Council discussed and **resolved** to accept the minutes of 20 November as an accurate record.

012005. Signing of minutes:

- The Chairman signed the accepted minutes.

012006. Reports:

Council received reports from:

- i. Chairman – the Christmas lights have been taken down and are being stored by Cllr TJ; grit has been bought and put in bins by Cllr DS and his son – thanks given to both Cllrs and Cllr DS' son for their help
- ii. County Councillor. – The band D charge for 2020-21 will be increased by £54 per band D property per annum. The change to the current system of re-cycling bins is going ahead – assistance will continue for elderly, infirm and residents with disabilities
- iii. District Councillor – no report
- iv. Other Officers – no report
- v. Police – NYCC Cllr CP drew members attention to the current spate of vehicle key cloning leading to the stealing of vehicles
- vi. Lorry Watch – one vehicle reported; copy of report given to the clerk

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- vii. CEF – no report
- viii. Other representatives – no reports

012007. RFO's report on closing balances; recent payments and payments to be made

- a) Current balances
 - Community Account balance as at: 26 December 2019, statement no. 95: £20,222.95 (includes £652.45 VAT refund.)
- b) Payments made between meeting Cheque no.
 - i. £235.74 – Grounds maintenance. VAT £39.29; actual cost £196.45. 100419
 - ii. £ 47.08 – Payroll Services; VAT£7.85; actual cost £39.23. 100420
 - iii. £278.60 – HMRC; clerk's PAYE 100421
 - iv. £389.36 – Clerking; December, 100422
- c) Payment requests received at agenda preparation
 - i. £ 54.00 – Room hire; 4.5 hrs. @ £12 per hour 100423
- d) Payment requests received after agenda distribution – council received and **resolved** payment
 - i. £389.56 – Clerking; January 100424
 - ii. £ 7.00 – Christmas lights – batteries 100425
 - iii. £ 72.00 – Grit 100426
- e) Payments received
 - i. £652.45 – VAT refund

012008. Council **resolved** to accept the report and make the payments as listed above.

- Council **resolved** to accept VAT refund request of £1,025.74
- Council **resolved** that the clerk obtain new mandate request for signatures.

012009. Parking on pavements

- Council discussed on-going problem of vehicles causing obstruction to people with sight impairment, prams, pushchairs, wheelchairs and walking aids and **resolved** that the chairman prepare leaflets for distribution.

012010. Youth Club

- Council discussed current situation and **resolved** to put as an item on the next agenda.

012011. Planning

- a) Planning applications received – council discussed and **resolved** comments on application for 6 dwellings at 'The Haven'. Clerk to submit comments.
- b) Planning decisions received – permission granted for single storey rear extension at 8, Manor Court.

012012. Christmas lights

- Currently stored by Cllr TJ

012013. Skate park repairs.

- Information received from Streetscape and discussed. **Resolved** to keep watching brief on state of boundary fence; clerk to re-contact re missing handle at green gym.

012014. Gardening.

- Council discussed current situation, **resolved** to involve volunteers re Cllr JL and inform current gardener that his services are no longer required.

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012015. Correspondence received since last meeting:

- a) YLCA – emails forwarded to Cllrs
- b) SDC – e-mails forwarded to Cllrs
- c) Clerks and Councils Direct – for circulation
- d) White Rose Update

012016. Action taken since last meeting.

- a) Co-option forms taken to SDC
- b) PC enrolled in Community Watch scheme
- c) Planning comments submitted
- d) Met with Streetscape representative on 21 November
- e) Precept request submitted to SDC
- f) December payments dealt with

012017. a) Councillors' Forum

- Concern raised about dumping of concrete from Removal of old fence at Juniper Lodge
- Name on defibrillator has been changed to Cllr JE
- School has been contacted re covering up of names on the war memorial
- Concern raised re request from PCC for nothing but grass on graves – not a matter for the PC
- Query re 'unauthorised encampment' questionnaire – Cllrs to complete as individuals
- Green gym inspection rota – to be revised at May meeting

b) **Items for the next agenda** - to take suggestions for urgent items for inclusion on the next agenda

- Youth Club
- Internal Auditor
- Re-design of ginnel garden

012018. Further comments from public present. No further comments

012019. To confirm date, time and place of next meeting - Weds, 19th February; 18:30; Community Centre

012020. Closure of meeting – the meeting closed at 19:37

Signed: Chairman to Fairburn Parish Council. Date:2020

Action points from the meeting

- Chairman – prepare and produce leaflets for inconsiderate parking
- Cllr JL – organise gardening volunteers for laurel trimming, ginnel weeding & celebration garden
- Clerk – submit planning observations
- Clerk – obtain mandate forms for signature
- Clerk – submit VAT refund request
- Clerk – contact Streetscape re missing handle at green gym