

FAIRBURN PARISH COUNCIL

Chairman: Cllr Mr A Pound

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
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MINUTES OF FAIRBURN PARISH COUNCIL MEETING HELD ON WEDS. 19 FEB. 2020 AT 18:30 IN FAIRBURN COMMUNITY CENTRE

Present: Cllrs A Pound; S Hawking; J Lucock; J Edwards; D Slater; T Joy; NYCC Cllr C Pearson
Clerk – M Farman; Asst Clerk – R Farman; A Blades – Fire service; 1 member of the public.

022001. Welcome:

- i. The Chairman welcomed all present to the meeting.
- ii. The Chairman introduced Andy Blades from the Fire service
- iii. Andy Blades spoke to members about the current role of the Fire Service in developing awareness amongst the public in how to keep safe and prevent fires alongx with an explanation of the changes in management structure. He also answered questions from members and left leaflets for distribution.

022002. Public Forum.

- i. Comments on agenda items from electors present – some work appears to be going on at Tythe House
- ii. Written/e-mailed letters sent to the clerk – none received.

022003. Apologies:

- Council received apologies and reasons for absence from Cllr RS and **resolved** to accept the reasons given
- Council received apologies from SDC Cllr E Jordan.

022004. Minutes of 15 January 2020 council meeting:

- Council discussed and **resolved** to accept the minutes of 15 January as an accurate record.

022005. Signing of minutes:

- The Chairman **signed** the accepted minutes.

022006. Reports:

Council received the following reports:

- i. Chairman – raised the question of re-doing a village directory; Cllr TJ offered to re-do one; his offer was accepted.
- ii. County Councillor – NYCC is putting up the precept for Band D properties by around 4%
- iii. District Councillor – new re-cycling system is going ahead and is planned to start at the end of March/beginning of April. Householders will be informed about the changes, collection days and available assistance.
- iv. Other Officers – Fire Service as reported at 020201-iii.
- v. Police – community watch reports e-mailed to Cllrs
- vi. Lorry Watch – none recorded; council reminded that reports should be sent to Cllr RS
- vii. CEF – Bryn Sage is the new chairman. The next meeting is at Byram on 25th February
- viii. Other representatives – Cllr JL reported on the YLCA branch meeting at which it was advised that

Cllrs use a separate address, not their personal one, for council business.

022007. RFO's report on closing balances; recent payments and payments to be made

- a) Current balances
 - Community Account balance as at: 26 January 2020, statement no. 96: £19,272.17
- b) Payments made between meeting Cheque no.
 - i. £235.74 – Grounds maintenance. VAT £39.29; actual cost £196.45. 100428
- c) Payment requests received at agenda preparation – none received
- d) Payment requests received after agenda distribution
 - i. £389.56 – Clerking; February 100429
- e) Payments received – none received

022008. Council **resolved** to accept the report and make the payments as listed **above**.

022009. May 8 – VE Day celebrations

- Council discussed and **resolved** to take no action.

022010. Youth Club

- Council discussed the current situation; received information about promised grants and grant sources and **agreed** that there was no need for financial support from the parish council. Cllr DS offered to help; Cllr AP to give Cllr DS contact information.

022011. Planning

- a) Planning applications received – Council discussed proposed amendment to access provision for new Dwellings at 'The Haven' and **resolved** to make no comments
- b) Planning decisions received – none received

022012. Volunteers

- Council discussed the needs and **resolved** to call a meeting at 10.00 am on Sunday 19th April
- Newsletter – Cllr AP to draft and end out for approval

022013. Internal audit.

- Council received and accepted the internal audit plan and **resolved** that the clerk asked Mr C Phillipson to carry out the internal audit

022014. Correspondence received since last meeting:

- a) YLCA – emails forwarded to Cllrs
- b) SDC – e-mails forwarded to Cllrs
- c) Clerks and Councils Direct – for circulation
- d) Request for volunteers – info for circulation

022015. Action taken since last meeting.

- a) Mandate forms obtained for completion at meeting
- b) VAT refund requested
- c) Planning comments submitted
- d) Streetscape reminded re handle replacement
- e) Hacking scam re parish portal dealt with
- f) January payments dealt with

022016. a) Councillors' Forum - to take and note any points of immediate interest from councillors.

No decisions may be taken on any items raised here.

1. Query re clarification of chairman's position; Cllr AP to continue until May
2. Request for YLCA password to be re-sent
3. Report that street light no.2, outside the school, is not working
4. Defibrillator matters are now fully in the hands of Cllr JE
5. Query re procedure at annual meeting of the council

b) Items for the next agenda

- None suggested

022017. Further comments from public present. No further comments

022018. Date, time and place of next meeting

- Wednesday 18th March; 18:30; Fairburn Community Centre

022020. Closure of meeting

- The meeting closed at 20:10

Signed: *A Pound* Chairman. Date: 18th March 2020

Actions arising from the meeting

- Chairman – e-mail contact details of organisations to the clerk.
- Clerk – send contact details to Andy Blades
- Chairman – give Cllr DS contact information re helping with the youth club
- Clerk – contact C Phillipson re internal audit
- Chairman – draft and circulate newsletter
- Cllr TJ – re-do village information leaflet
- Clerk – report faulty street light
- Clerk – re-send YLCA password to Cllrs
- Clerk – deal with declarations of interest