

FAIRBURN PARISH COUNCIL

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
fairburnparishcouncil@outlook.com; 01757 228 325

NOTICE OF SUMMARY AGENDA DURING COVID 19 PANDEMIC FOR APRIL 2020

Public: please e-mail any comments you may have to the clerk at fairburnparishcouncil@outlook.com

Councillors: please email any comments you may have to the clerk: fairburnparishcouncil@outlook.com

Agenda items

042001: Minutes of 18th March meeting

- i. Members to **resolve**, by e-mail, whether to accept the minutes of 18th March as an accurate record..
- ii. Signing of minutes – to be delayed until the next actual council meeting.

042002. Public Forum.

- i. Council to receive comments on agenda items sent by electors via e-mail. (*For information only*)

042003. Apologies:

- Council to receive apologies and reasons for absence from members; to discuss and resolve whether to accept the reasons given

042004: RFO to report on closing balances; recent payments and payments to be made

- a) Current balances
 - Community Account balance as at: 26 March 2020, statement no. 98: £18,196.31
- b) Payments made between meeting Cheque no.
 - i. £306.00 – YLCA; membership for 2020-2021 100435
 - ii. £ 34.99 – Printer black ink cartridge 100436
- c) Payment requests received at agenda preparation – none received
- d) Payment requests received after agenda distribution – council to receive by e-mail and **resolve** payment
- e) Payments received – none received

042005. Council to resolve, by e-mail, whether to accept the report, payments as listed and any others received.

042006. Audit

- New dates e-mailed to members.

042006. Planning

- a) Planning applications received – to discuss and resolve comments on applications received, including any since agenda preparation
- b) Planning decisions received – (*for information only*)

042007. Decisions made/actions taken since 18th March meeting:

- Council to **resolve** acceptance of decisions made and actions taken by e-mail since 18th March meeting.

042008. Correspondence received since last meeting:

- a) YLCA – emails forwarded to Cllrs
- b) SDC – e-mails forwarded to Cllrs
- c) Clerks and Councils Direct – for circulation at next actual meeting
- d) Coronavirus information – forwarded to Cllrs
- e) NYCC police information – forwarded to Cllrs
- f) WMDC Local Plan – forwarded to Cllrs
- g) Churchyard grass cutting – request received for donation
- h) Offer re closure notices for skate park and green gym

042009. Action taken since last meeting.

- a) Grass cutting contract renewed – last year of current contract
- b) Offer re closure notices for skate park and green gym accepted
- c) Donation for churchyard grass cutting – decision deferred until next actual PC Meeting
- d) Information re distance meeting and reported sent to Cllrs
- e) E-mails read, sorted, sifted and relevant ones forwarded to Cllrs.
- f) Arrangements for set out of Covid 19 minutes distributed and accepted

- 042010.** a) Councillors' Forum – clerk to circulate, by email, any points of immediate interest from councillors.
No decisions may be taken on any items raised here.
b) **Items for the next agenda** - to take suggestions for urgent items for inclusion on the next agenda

Signed: *F M A Farman.* Clerk to Fairburn Parish Council. **Date:** 8th April 2020

Ongoing Issues – decisions may be taken on any of the below if council deems necessary

- Flooding
- Tythe House
- Parking
- Pedestrian crossing
- The Crag
- Grit