

FAIRBURN PARISH COUNCIL

Chairman: Cllr Mr A Pound

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
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SUMMARY OF ON-LINE DECISIONS AND ACTIVITIES DURING COVID 19 PANDEMIC TAKEN BETWEEN 18th MARCH AND 15TH APRIL 2020

042001: Minutes of 18th March meeting

- i. Members **resolved**, by e-mail, to accept the minutes of 18th March as an accurate record..
- ii. Signing of minutes – to be delayed until the next actual council meeting.

042002. Public Forum.

- i. Comments on agenda items sent by electors via e-mail/post – none received.

042003. Apologies:

- No apologies; all members communicated by e-mail or telephone.

042004: RFO's report on closing balances; recent payments and payments to be made

- a) Current balances
 - Community Account balance as at: 26 March 2020, statement no. 98: £18,196.31
- b) Payments made between 25th March and 15th April Cheque no.
 - i. £306.00 – YLCA; membership for 2020-2021 100435
 - ii. £ 34.99 – Printer black ink cartridge 100436
 - iii. £241.30 – SDC grounds maintenance; VAT 340.23; actual cost £201.17. (1st of 12) 100437
 - iv. £ 36.00 – Room hire x 3 100438
- c) Payment requests received at agenda preparation – none received
- d) Payment requests received after agenda distribution – none received
- e) Payments received – none received

042005. Council **resolved**, by e-mail, to accept the report and make the payments as listed above.

042006. Audit

- New dates e-mailed to members. The end of year reconciliation cannot yet be done because the EoY bank statement will not arrive until the end of April.

042006. Planning

- a) Planning applications received – none received
- b) Planning decisions received – permission granted for housing development at 'The Haven'.

042007. Decisions made/actions taken since 18th March meeting:

- Council **resolved**, by e-mail, to accept the following actions taken and decisions made:
 1. Offer of closure notices for the skate park and green gym accepted.

2. Decision re delaying decision re churchyard grass cutting donation sent to PCC
3. Information from police re coronavirus scams e-mailed to Cllrs and put on website by JE
4. Information from AVS emailed to Cllrs
5. Information re suspension of meetings e-mailed to Cllrs
6. Information re delay in audit time-table e-mailed to Cllrs
7. Replied to SDC re offers of help for villagers

042008. Correspondence received since last meeting:

- a) YLCA – emails forwarded to Cllrs
- b) SDC – e-mails forwarded to Cllrs
- c) Clerks and Councils Direct – for circulation at next actual meeting
- d) Coronavirus information – forwarded to Cllrs
- e) NYCC police information – forwarded to Cllrs
- f) WMDC Local Plan – forwarded to Cllrs

042009. Action taken since last meeting.

- a) Grass cutting contract renewed – last year of current contract
- b) Offer re closure notices for skate park and green gym accepted
- c) Donation for churchyard grass cutting – decision deferred until next actual PC Meeting
- d) Information re distance meeting and reporting sent to Cllrs
- e) E-mails read, sorted, sifted and relevant ones forwarded to Cllrs.
- f) Arrangements for set out of Covid 19 minutes distributed and accepted

042010. a) Councillors' Forum – none received.

No decisions may be taken on any items raised here.

- b) **Items for the next agenda** - none received

Signed: Chairman Fairburn Parish Council. Date: