

FAIRBURN PARISH COUNCIL

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
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RATIFICATION OF ACTIONS TAKEN AND DECISIONS MADE DURING COVID 19 PANDEMIC FROM MAY 21st TO June 17th 2020

Councillors ratified all actions taken and decisions made by email during the period from May 21st to June 17th

062001: Summary of actions and decisions ratified by e-mail between 20th May and 17th June

- i. Members **resolved**, by e-mail, summary account of 20th May as an accurate record..
- ii. Signing of summary – to be delayed until the next actual council meeting.

062002. Public Comments.

- i. Comments on actions taken and decisions made sent by electors via e-mail – comment received re lack of grass cutting at Caudle Hill bank; dealt with by clerk and said grass was cut.

062003. Training:

- YLCA webinar session – postponed
- YLCA Selby Branch meeting – Cllr JK attended by ‘zoom’ and e-mailed her report to all Cllrs

062004: RFO’s report on closing balances; recent payments and payments to be made

- a) Current balances
 - Community Account balance as at: 26th May 2020, statement no. 100: £21,879.92
- b) Payments made between 20th May and 8th June Cheque no.
 - i. £241.40 – SDC grounds maintenance. VAT £40.23; actual cost £201.17 100443
 - ii. £176.53 – Street lights maintenance. VAT £29.43; actual cost £147.11 100444
 - iii. £396.85 – Clerking – May 100445
 - iv. £241.40 – SDC grounds maintenance. VAT £40.23; actual cost £201.17 100446
- c) Payment requests received by 9th June – none received
- d) Payment requests received after 9th June – none received
- e) Payments received – none received by 9th June

062005. Acceptance of Report.

- Council **resolved**, by e-mail, to accept the report and make the payments as listed above.

062006. Audit

- 2019-2020 accounting forms (1. Governance; 2. Accounting Statement), accounts and council procedures prepared and ready for audit. Audit date yet to be confirmed

062007. Planning

- a) Planning applications received – none received
- b) Planning decisions received – none received
- c) Approved developments – no information re breaches of planning conditions received

062008. Correspondence received since 20th May:

- a) YLCA – emails forwarded to Cllrs
- b) SDC – e-mails forwarded to Cllrs
- c) Clerks and Councils Direct – for circulation at next actual meeting
- d) Coronavirus information – forwarded to Cllrs
- e) NYCC police information – forwarded to Cllrs
- f) AVS – coronavirus info forwarded to Cllrs
- g) Quote for wall repair – accepted; Cllrs informed
- h) Rights of way – 2000 plan received from Cllr RS
- i) HGVs – information re increased night traffic received from Cllr RS
- j) Grass cutting – information received from resident re Caudle Hill bank
- k) Sewage pumping station – information received from resident; checked by Cllr JL

062009. Action taken since 20th May.

- a) Bill for street lights maintenance paid
- b) Letter sent to NYCC requesting switching off of parish lights between midnight and 6.30 am
- c) Accounts and procedures prepared ready for audit
- d) Internal auditor contacted re date
- e) Up dated information re audit and corona virus sent to Cllrs
- f) E-mails read, sorted, sifted and relevant ones forwarded to Cllrs.
- g) Yorkshire Water contacted re problems at sewage pumping station
- h) Accounts up-dated and e-mailed to Cllrs
- i) Quote for wall repair accepted and e-mailed to Cllrs
- j) Request for up to date rights of way plan sent to NYCC
- k) Dealt with lack of grass cutting at Caudle Hill bank
- l) Checked state of village re general tidiness etc

062010. Decisions made/actions taken since 20th May

- Cllrs **resolved** to ratify, by e-mail decisions made and actions taken

062011. a) Councillors' Forum – Cllrs to raise any issues/matters of concern

No decisions may be taken on any items raised here.

- b) **Items for the next agenda** - to take suggestions for urgent items for inclusion on the agenda for the next full meeting

Signed:**Chairman.** **Date:**

Ongoing Issues – decisions may be taken on any of the below if council deems necessary

- Flooding
- Tythe Housefs
- Parking
- Pedestrian crossing
- The Crag
- Grit
- HGV problems