

FAIRBURN PARISH COUNCIL

Chairman – Cllr Mrs S Hawking

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
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MINUTES OF FAIRBURN PARISH COUNCIL MEETING HELD ON WEDS.16 SEPTEMBER 2020 AT 18:30 IN THE UPSTAIRS ROOM AT FAIRBURN COMMUNITY CENTRE

Present: Cllrs S Hawking; J Lucock; J Edwards; T Joy. Clerk – M Farman; Assistant Clerk – R Farman

092001. Welcome:

- i. The acting chairman welcomed all present to the meeting.
- ii. A minutes silence was held in memory of Cllr R Stephenson.
- iii. The acting chairman informed all present of Cllr A Pound's resignation. Members signed a card of thanks
- iv. Cllrs confirmed the previous decision that the current Vice-Chairman acts as Chairman until May 2021.

092002. Public Forum.

- i. No public were able to be present because of the current COVID 19 situation
- ii. Written/e-mailed letters sent to the clerk – none received since the query dealt with by Cllr DS

092003. Apologies:

- Council received apologies and reasons for absence from Cllr DS and resolved to accept the reasons given
- Council received apologies from SDC Cllr E Jordan and NYCC Cllr C Pearson

092004. Ratification Minutes of Period from 18 June to 15 July 2020:

- Council **resolved** whether to formally accept the previously emailed ratification minutes of 15 July as an accurate record of actions taken and decisions made by email during closure of the Community Centre..

092005. Signing of minutes:

- The Chairman **signed** the ratified and accepted minutes.

092006. Reports:

Council received reports from:

- i. Previous Chairman – resignation sent to clerk
- ii. Chairman – reported on course attended by Teams/Zoom – GDPR as applicable to parish/Town Councils; Selby District Council Leader, Mark Crane, on proposed devolution issues; PCC on workings of NY Police
- iii. County Councillor – no report
- iv. District Councillor – report emailed to clerk and forwarded to Cllrs
- v. Other Officers – no reports
- vi. Police – Community Watch reports emailed to Cllrs
- vii. Lorry Watch – copies of reports sent to clerk
- viii. CEF – no report
- ix. Other representatives – Cllr SH re devolution Teams' meeting – dealt with in Chairman's report
Clerk circulated COVID risk assessment check list

092007. RFO's report on closing balances; recent payments and payments to be made

a) Current balances

- Community Account balance as at: 26 August 2020, statement no. 103: £19,144.20

b) Payments made since 25th July

	Cheque no.
i. £396.85 – Clerking – August	100454
ii. £ 85.00 – Internal Audit	100455
iii. £ 13.20 – Defibrillator pads etc. VAT £2.20; actual cost £11.00	100456
iv. £241.40 – SDC grounds maintenance; VAT £40.23; actual cost £201.17	100457

c) Payment requests received at agenda preparation – none received

d) Payment requests received after agenda distribution:

- i. £ 37.50 – GDPR training – Cllr SH 100458

e) Payments received – none received at agenda preparation – 2nd precept tranche, £6,900.00, due.

092008. Acceptance of report

- Council **resolved** to accept the report and make the payments as listed above.

092009. Audit

- Accounts, policies and procedures received back from the auditor – no problems, no action to be taken

092010. Planning

a) Planning applications received

- i. Application for development into green belt of electricity sub-station at Rawfield Lane. Discussed by email, reasons for objection emailed to and accepted by Cllrs, then sent to SDC.
- ii. Application for change of class use and conversion of single storey stables into a single storey 2 bedroom detached bungalow with double garage and entrance gates with brick wall, piers and driveway in field opposite electricity sub station at Rawfield Lane – Cllrs discussed and **resolved** reply. Application no. 2020/0713/FUL
- iii. Application to demolish existing bungalow and outbuilding and rebuild a new dwelling with new access from Rawfield lane. Application no. 2020/0955/FUL. (Received 15/09/2020.) Cllrs discussed and **resolved** reply

b) Planning decisions received. None received at agenda preparation

c) Update on current planning issues. No updates

092011. Housing needs findings

- The chairman read out the summary; council discussed the findings and **resolved** to keep the matter on the agenda under 'on-going issues.'

092012. Celebration Garden and Ginnel

1. Council discussed the recent cost of renovating Celebration Garden & ginnel; **resolved** to accept the quote from ark facilities & continue seeking financial support
2. Council discussed the possibility of putting a plaque on the bench in the Celebration Garden in memory of Cllr R Stephenson and **resolved** to do this after renovation completion

092013. Skate Park boundary fence.

- Council discussed the cost and **resolved** to leave in abeyance until the next financial year

092014. Cricket Club request to put picnic tables on the recreation ground

- Council discussed above request and **resolved** agreement in principle. Clerk to submit some queries.

092015. Trees on recreation field:

- No information received. Clerk to **re-contact** tree surgeon

092016. Correspondence received since 16 July

- YLCA – emails forwarded to Cllrs
- SDC – e-mails forwarded to Cllrs
- AVS emails re Coronavirus – emailed to Cllrs
- Clerks and Councils Direct – for circulation
- Information received re on-line meetings with YLCA and SDC – emailed to Cllrs
- Planning applications received – emailed to Cllrs
- Skate park boundary fence – cost received and emailed to Cllrs
- Renovation cost for Celebration garden and ginnel received and emailed to Cllrs

092017. Action taken since last meeting.

- Planning observations re electricity sub station sent to SDC
- Streetscape contacted re Skate Park boundary fence
- Contractors contacted and meeting arranged re Celebration Garden and Ginnel renovation
- Arranged for clearing up of Yks Water Board pumping station
- Cllr CFP contacted re possible grant – no reply at agenda preparation
- Tree surgeon contacted

092018. a) Councillors' Forum

- Concern expressed re Bank Holiday behaviour incident
 - Request for information re reply from resident's email re actions of PC during COVID lockdown.
 - Concern expressed re off-roading activities in privately owned wood at Brotherton end of the village
 - Discussion re possibility of changing the day of future meetings
- b) Items for the next agenda** - none suggested

101919. Further comments from public present. *Information only clerk to note comments*

- N/A – no public able to be present

101920. Date, time and place of next meeting

- TUESDAY 20th October at 18:30 in the upstairs room of the Community Centre – COVID 19 permitting!

101921. Closure of meeting

- The meeting closed at 19:50

Signed: *S M Hawking* Chairman, Fairburn Parish Council. Date: 16-09-2020

Matters arising from the minutes:

- Clerk – write and submit planning observations
- Clerk – contact ark facilities re Celebration Garden and Ginnel
- Clerk – contact Streetscape re skate park boundary fence
- Clerk – contact cricket club re picnic tables
- Clerk – contact tree surgeon for further information re trees on recreation ground
- Clekr/Cllrs – continue to seek further funding for current projects