

FAIRBURN PARISH COUNCIL

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
fairburnparishcouncil@outlook.com; 01757 228 325

SUMMONS

Dear Parish Councillors,

You are hereby summoned to attend a 'Teams' meeting of Fairburn Parish Council on Tuesday 17th November 2020 starting at 18:30. If you are unable to join in this session please let the clerk know at least three clear days in advance of the session giving reasons for your absence.

OFFICIAL NOTICE OF FAIRBURN PARISH COUNCIL TEAMS MEETING AND AGENDA TO BE HELD ON TUES. 17th NOVEMBER 2020 STARTING AT 18:30

Meetings are usually open to the press and public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960 and as amended by the 1972 Act.

However, please see the first bullet point below.

- Because of the current COVID situation this is a remote 'Teams' meeting, Electors may join this meeting by contacting the clerk on fairburnparishcouncil@outlook.com and asking for the joining link
- Any concerns or questions electors may have with the Parish Council **must** be written and received by the Clerk, either by post or email, **5 days before the meeting.**
- Electors' comments will be taken at agenda item **112002** before the council meeting begins.
- **Comments** relating to the **agenda** will be taken first; the **time** for this will be restricted to **15 mins**
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors are reminded to declare any interest in any agenda items not already registered
- Clerk to make note of names of electors who have raised any concerns or questions.
- Clerk to enter names of attendees in the attendance book.

Agenda items

112001. Welcome:

- i. Chairman to welcome all present to the meeting.

112002. Public Forum.

- i. Council to receive comments on agenda items received from electors. *(For information only; clerk to note comments for future meetings, Councillors must not discuss comments or answer any questions)*

Start of meeting – press and public may not join in or interrupt any of the below discussions

112003. Apologies:

- Council to receive apologies and reasons for absence from members; to discuss and **resolve** whether to **accept** the reasons given

112004. Acceptance of Minutes of 20 October 2020:

- Council to discuss and **resolve** whether to formally accept the previously emailed minutes of 20 October as an accurate record of the meeting.

112005. Signing of minutes:

- Chairman to **sign** the accepted 20 October minutes at the next face-to-face meeting

112006. Reports:

Council to receive reports from:

- Chairman
- County Councillor
- District Councillor
- Other Officers
- Police – Community Watch reports emailed to Cllrs
- Lorry Watch – no report. Council to discuss and **agree** who is to take on this role.
- CEF
- Other representatives – reports from any representatives not listed above

112007. RFO to report on closing balances; recent payments and payments to be made

a) Current balances

- Community Account balance as at: 26th September 2020, statement no. 104: £18,407.75; 26 October statement not received at agenda preparation.

b) Payments made since 20th October

	Cheque no.
i. £396.85 – Clerking – October	100465
ii. £241.40 – SDC – Grounds maintenance; VAT £40.23; actual cost £201.17	100466
iii. £ 22,50 – YLCA – Cllr training – planning x 1	100467

c) Payment requests received at agenda preparation – none received

d) Payment requests received after agenda distribution – council to receive and **resolve** payment

e) Payments received – none received at agenda preparation.

112008. Council to resolve whether to accept the report, payments as listed and any others received.

112009. Planning

- Planning applications received. Council to discuss and **resolve** observations on the following applications:
 - 2020/1154/PPP; application for lawful development certificate at 9, Old Garth Croft for proposed erection of single storey extension to rear of dwelling
 - 2020/1183/HPA; application for front and first floor extension to create dormer bungalow at Denbar, Lunnsfield Lane
 - NY/2020/0162/FUL; **consultation** on planning application for the purposes of infilling and restoration of the former Watergarth Quarry with excavated materials, erection of a temporary single storey site cabin, formation of temporary site access, car parking area and associated hardstanding on land at Former Watergarth Quarry, Rawfield Lane.
- Planning decisions received. None received at agenda preparation
- Update on current planning issues. To receive any updates and, if necessary, **resolve** action

112010. Proposed budget for 2021-22

- To discuss proposals, previously e-mailed to Cllrs; **resolve** any amendments and acceptance

112011. Christmas Lights

- To discuss arrangements for putting lights on tree in garden by the school and **resolve** action

112012. Laurel Hedge.

- To receive progress report from Cllrs JE and TJ and **resolve** any further action

112013. Request for financial assistance for churchyard grass cutting.

- To discuss request re financial assistance from the PCC and **resolve** reply

112014. Start time of future meetings

- To discuss and **resolve** whether to change the meeting start time to 19:00

112015. Review of policies

- To discuss policies previously e-mailed to Cllrs; **resolve** any amendments and acceptance

112016. Correspondence received since 20 October

- YLCA – emails forwarded to Cllrs – includes White Rose update
- SDC – e-mails forwarded to Cllrs
- AVS emails re Coronavirus – put in folder
- Clerks and Councils Direct – for circulation at next face-to face meeting
- Planning applications received – emailed to Cllrs
- Planning consultation received – e-mailed to Cllrs

112017. Action taken since last meeting.

- Lorry watch details e-mailed to Cllr JE
- Co-opted Cllrs invited to join meeting – welcome packs prepared
- Policies e-mailed to Cllrs
- Contacted lottery fund re grant for skate park – no joy
- Replied to Community Centre re cricket club
- Green gym handles – none ordered; all in place

112018. a) Councillors' Forum

- to take and note any points of immediate interest from councillors.

No decisions may be taken on any items raised here.

- Items for the next agenda** - to take suggestions for urgent items for inclusion on the next agenda

112019. To confirm date, time and place of next meeting

- Council to discuss the possibility of holding a face-to-face meeting in December and **resolve** action

111920. Closure of meeting

Signed: *F M A Farman.* Clerk to Fairburn Parish Council. **Date:** 10th November 2020

Ongoing Issues – decisions may be taken on any of the below if council deems necessary

- Flooding
- Tythe House
- Parking
- Pedestrian crossing
- The Crag