

# FAIRBURN PARISH COUNCIL

Chairman: Cllr Mrs S M Hawking

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF  
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## MINUTES OF FAIRBURN PARISH COUNCIL MEETING HELD ON TUES. 20<sup>th</sup> OCTOBER 2020 AT 18:30 IN FAIRBURN COMMUNITY CENTRE

**Present:** Cllrs S Hawking; J Lucock; J Edwards; D Slater; T Joy. Clerk – M Farman.

### 102001. Welcome:

- i. The Chairman welcomed all present to the meeting.

### 102002. Public Forum.

- i. Comments on agenda items received from electors – none received.

### 102003. Apologies:

- Council received and **accepted** apologies from the assistant clerk; SDC Cllr E Jordan; NYCC Cllr C Pearson

### 102004. Acceptance of Minutes of 16 September 2020:

- Council **resolved** to accept the previously emailed minutes of 16 September as an accurate record of the meeting.

### 102005. Signing of minutes:

- The Chairman **signed** the accepted minutes of 16 September.

### 102006. Reports:

#### Council received reports from:

- i. Chairman
  - Thanked Cllr JE for replacing the wire around the war memorial and Cllr DS for dealing with the replacement bolts at the youth shelter and the cricket club document.
  - Reported on the Selby Local Plan meeting re possible development sites in Fairburn.
  - Reported thanks from previous chairman for card, but no keys handed over as yet
  - Read out email from SDC Cllr re police presence in dealing with biker problem
- ii. County Councillor – no report but locality grant received and thanks expressed
- iii. District Councillor – see chairman's report.
- iv. Other Officers – no reports
- v. Police – Community Watch reports emailed to Cllrs
- vi. Lorry Watch – Council discussed and **agreed** to accept Cllr JE's offer to act as co-ordinator on a temporary basis. Clerk to email details to Cllr JE
- vii. CEF – no report
- viii. Other representatives – reports from any representatives not listed above

- a) Clerk – Two applications received for co-option to the parish council. Council discussed and **resolved** to co-opt both applicants. Clerk to contact applicants and invite them to the next meeting.

**102007. RFO's report on closing balances; recent payments and payments to be made**

a) Current balances

- Community Account balance as at: 26<sup>th</sup> September 2020, statement no. 104: £18,407.75

b) Payments made since 16<sup>th</sup> September

	Cheque no.
i. £284.20 – HMRC – clerk's PAYE	100459
ii. £397.05 – Clerking - Sept	100460
iii. £ 30.00 – YLCA – Cllr training GDPR x 2	100461
iv. £241.00 – SDC – Grounds maintenance, VAT £40.23; actual cost £201.17	100462
v. £168.60 – Skate Park & Green Gym inspections. VAT 28.10; actual cost £140.50	100463

c) Payment requests received at agenda preparation

- i. £ 25.00 – British Legion poppy wreath & donation 100464

d) Payment requests received after agenda distribution – none received

- e) Payments received – 2<sup>nd</sup> precept tranche, £6,900.00, received; banked on 2<sup>nd</sup> October.

**102008.** Council **resolved** to accept the report and make the payments as listed above.

**102009. Planning**

a) Planning applications received.

- i. Council discussed and **resolved** observations on application for extension at 2 Roberts Close.
- ii. Council discussed application for lawful certificate at Callumdale, **resolved** to check details after October 21 when maintenance has finished and email comments to the clerk

b) Planning decisions received. None received at agenda preparation

c) Update on current planning issues. No updates

**102010. Laurel hedge**

- Council discussed current state, **agreed** the hedge needs cutting and **resolved** to accept the offer of Cllrs JE and TE to deal with it

**102011. Remembrance Sunday**

- Council discussed the feasibility of having a service and **resolved** not to have one because of the COVID situation. There will be a two minute silence and a wreath will be laid.

**102012. Skate Park and Green Gym.**

- Council discussed annual RoSPA inspection findings and **resolved** to replace the missing handles and bolts. Clerk to try to obtain funding for the skate park refurbishment

**102013. Community Centre request re Cricket Club.**

- Council discussed the request re formalising the current situation and **resolved** reply

**102014. Correspondence received since 16 July**

- a) YLCA – emails forwarded to Cllrs
- b) SDC – e-mails forwarded to Cllrs
- c) AVS emails re Coronavirus – put in folder
- d) Clerks and Councils Direct – for circulation
- e) Information received re on-line meetings with YLCA and SDC – emailed to Cllrs

- f) Planning applications received – emailed to Cllrs
- g) Skate park & green gym inspection reports received – emailed to Cllrs
- h) Confirmation of grant towards cost of creating a commemorative garden received – emailed to Cllrs
- i) Tree surgeon's report re condition of trees received along with cost of work – emailed to Cllrs; **agreed by email**

**102015. Action taken since last meeting.**

- a) Planning observations re electricity sub station sent to SDC
- b) Application for Locality Grant sent off to NYCC – application accepted
- c) Contractors contacted and start agreed re Commemoration Garden
- d) Start date agreed re Ginnel renovation
- e) Tree surgeon contacted re start date
- f) Planning contacted re reports that development appears to have started at Rawfield Lane

**102016. a) Councillors' Forum**

- Cllr JL tendered her resignation
- Two representatives are needed to join the Ferrybridge Liaison Committee
- More than one bolt needs replacing at the youth shelter
- Query re possibility of putting hard surfacing down near the school exit – need to check land ownership
- Work still needs to be done on the website

**b) Items for the next agenda**

- Ferrybridge Liaison Committee membership
- Reviews of Standing Orders; Financial Regulations and Data Protection Policy

**102017. Date, time and place of next meeting**

- Tuesday 17<sup>th</sup> November; 18:30; Fairburn Community Centre

**101918. Closure of meeting**

- The meeting closed at 19:30

**Signed:** ..... **Chairman Fairburn Parish Council. Date:** .....

**Action points from the meeting**

- Cllr DS – purchase and fit bolts on youth shelter
- Cllr DS to check land ownership
- Cllrs JE & TE – deal with cutting of laurel hedge
- Clerk – email Cllr JE with lorry watch details
- Clerk – contact applicants for co-option and invite them to the next meeting
- Clerk – collate and submit planning observations
- Clerk – order handles for green gym equipment
- Clerk – continue to seek grant for skate park refurbishment
- Clerk – reply to Community Centre re cricket club
- Clerk – email copies of Standing Orders; Financial regulations and Data Protection Policy to Cllrs