

FAIRBURN PARISH COUNCIL

Chairman: Cllr Mrs S Hawking

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
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MINUTES OF FAIRBURN PARISH COUNCIL MEETING HELD ON TUES. 8th DECEMBER 2020

Present: Cllrs S Hawking; J Edwards; D Slater; T Joy; T Baker; A Bedford; G Smith. Clerk – M Farman

122001. Welcome:

- i. The chairman welcomed all present to the meeting and gave a special welcome to the new councillors

122002. Public Forum.

- i. Comments on agenda items received from electors – none received.

112003. Apologies:

- Apologies were received from SDC Cllr E Jordan; NYCC Cllr C Pearson; assistant clerk R Farman and, by email, PCSO H Gaskell. Council **resolved** to accept the apologies.

122004. Acceptance of Minutes of 17 November 2020:

- Council **resolved** to formally accept the previously emailed minutes of 17 November as an accurate record of the meeting.

122005. Signing of minutes:

- The chairman **signed** the accepted 17 November minutes.

122006. Reports:

Council received the following reports:

- i. Chairman - reported on 90 minute very interesting and informative 'Teams' session with NY Police and visit to see the work being done on the garden and the ginnel
- ii. County Councillor – no report
- iii. District Councillor - no report
- iv. Other Officers – no reports
- v. Police – Community Watch reports emailed to Cllrs
- vi. Lorry Watch – Cllr A Bedford is to take on the job of Lorry Watch Co-ordinator.
- vii. CEF – no report
- viii. Other representatives – no reports

122007. RFO's report on closing balances; recent payments; payments to be made & any income received

a) Current balances

- Community Account balance as at: 26 November, statement no. 106, £26,510.75;

b) Payments made since 17th November

- | | | |
|-----|---|----------------------|
| i. | £396.85 – Clerking – November | Cheque no.
100469 |
| ii. | £ 80.40 – Payroll Services – VAT £13.40; actual cost £80.40 | 100470 |

c) Payment requests received at agenda preparation – none received

d) Payment requests received after agenda distribution

- | | |
|---|--------|
| 1. £241.40 – SDC grounds maintenance. VAT £40.23; Actual cost £201.17 | 100471 |
| 2. £ 19.00 – Cllr expenses; mileage £13.50; paper & ink £5.50 | 100472 |

e) Payments received – none received at agenda preparation.

122008. Council **resolved** to accept the report and make the payments as listed above.

- i. Council also discussed the very recently received precept options, **confirmed** its previous decision to make no increase in the 2021-22 precept and **resolved** to accept option 2 – freeze Band D at the 2020-21 level

112009. Planning

- a) Planning applications received. No applications received
- b) Planning decisions received. Certificate of Lawfulness issued for rear extension at 9, Old Garth Close. Decision no: 2020/1154/PPP
- c) Update on current planning issues. No updates received.

122010. Policy and procedure reviews

- Council discussed EO; Complaint & Grievance policies; Public Participation & Recording of Meetings procedures previously emailed to Cllrs and **resolved** acceptance without any amendments

122011. Christmas Lights

- Cllr DS reported that the lights have been purchased and gifted by him to the council. They are to be put on the tree on Sat 12 Dec at 11 am, with assistance from Cllrs TB and AB and the loan of ladders from Cllrs JE and TB

122012. Garden and Ginnel works.

- Council discussed the work done and **resolved** to seek two more quotes for maintenance – Cllrs GS; DS & TB to action.
- Cllr TJ volunteered to trim the bush at the top of the ginnel steps

122013. Correspondence received since 20 October

- a) YLCA – emails forwarded to Cllrs
- b) SDC – e-mails forwarded to Cllrs
- c) AVS emails re Coronavirus – put in folder
- d) Autela – payroll payment
- e) Reply re non-contribution to churchyard grass cutting – emailed to Cllrs

122014. Action taken since last meeting.

- a) Planning observations written and sent to SDC & Cllrs
- b) Co-opted Cllr invited to join meeting
- c) Policies & Procedures e-mailed to Cllrs
- d) Replied re request for churchyard grant
- e) County Cllr's report emailed to Cllrs
- f) Crime figures emailed to Cllrs
- g) Made a brief visit to Fairburn on 23 November to check work in progress on garden
- h) Contacted company re cost of plaque for bench

122015. a) Councillors' Forum

- Concern expressed re current state of footway from Top Fold to the Art Gallery, particularly difficult and, in places, inaccessible, for use by wheelchairs, buggies etc.
- Concern expressed over current use of privately owned woods – reports of pigs being kept along with old cars and a caravan.
- **b) Items for the next agenda** – grass cutting contract.

122016. Date, time and place of next meeting

- Tuesday 16th February at 19:00 in the Community Centre.

122017. Closure of meeting

- The meeting closed at 19:55

Signed: VERIFIED AT FEBRUARY’S MEETING

Action points from the meeting

- Chairman – take cards to regular litter pickers
- Cllr JE – email Lorry Watch forms to Cllr AB
- Cllr DS – deal with Christmas lights and grit
- Cllrs TB;JE;AB – support Cllr Ds with ladders and putting up Christmas lights
- Cllr TJ – trim bush at ginnel steps
- Cllrs DS;GS;TB – source quotes for maintenance of garden and ginnel
- Clerk – email current grass current contract requirements to Cllrs
- Clerk – send precept request to SDC
- Clerk – send new Cllrs acceptance of office and declarations of interest forms to SDC
- Clerk – contact Highways re footway
- Clerk – contact SDC re concerns over the use of the privately owned woods
- Clerk – email next raft of policies to be reviewed to Cllrs