

FAIRBURN PARISH COUNCIL

Chairman: Cllr Mrs S Hawking

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
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MINUTES OF FAIRBURN PARISH COUNCIL TEAMS MEETING HELD ON 17/11/2020

**Present: Cllrs S Hawking; J Edwards; D Slater; T Baker. NYCC Cllr C Pearson. Clerk – M Farman
Unable to access the meeting, but contact made by email: Cllrs T Joy; A Bedford. NY Police.**

112001. Welcome:

- i. The chairman welcomed all to the meeting.

112002. Public Forum.

- i. Comments on agenda items received from electors – none received.

112003. Apologies:

- Council received apologies from the assistant clerk

112004. Acceptance of Minutes of 20 October 2020:

- Council **resolved** to formally accept the previously emailed minutes of 20 October as an accurate record of the meeting.

112005. Signing of minutes:

- Chairman to **sign** the accepted 20 October minutes at the next face-to-face meeting

112006. Reports - Council received the following reports:

- i. Chairman
 - Reported on the very good and informative on-line training session re planning and advised Cllrs to join in any future sessions if possible
 - Reported on the wreath laying on Remembrance Sunday; attended by 37 people, social distancing observed; names read out by an ex-serviceman; recording of last post played
- ii. County Councillor
 - Reported on proposals for N Yorkshire becoming a unitary authority; currently in the process of being submitted to the Secretary of State. The County Cllr's report on the proposals will be published on the website
- iii. District Councillor
 - Report given by County Cllr – plans for Local Government re-organisation are continuing.
- iv. Other Officers – no report
- v. Police – Community Watch reports emailed to Cllrs; crime statistics emailed to clerk & Cllrs.
- vi. Lorry Watch – no transgressions reported.
- vii. CEF – no report
- viii. Other representatives – no reports

112007. RFO's report on closing balances; recent payments and payments to be made

a) Current balances

- Community Account balance as at: 26th October 2020, statement no. 105: £27,179.

b) Payments made since 20th October

	Cheque no.
i. £396.85 – Clerking – October	100465
ii. £241.40 – SDC – Grounds maintenance; VAT £40.23; actual cost £201.17	100466
iii. £ 22,50 – YLCA – Cllr training – planning x 1	100467

c) Payment requests received at agenda preparation – request to purchase grit up to the value of £100 - **agreed**

d) Payment requests received after agenda distribution – council to receive and **resolve** payment

e) Payments received:

1. £6,900.00 – 2nd half of precept
2. £3,000,00 – Locality Budget grant for Commemorative Garden

112008. Council **resolved** to accept the report and make the payments as listed above.

112009. Planning

a) Planning applications received. Council discussed and **resolved** its observations on the following applications:

1. 2020/1154/PPP; application for lawful development certificate at 9, Old Garth Croft for proposed erection of single storey extension to rear of dwelling – no concerns
2. 2020/1183/HPA; application for front and first floor extension to create dormer bungalow at Denbar, Lunnsfield Lane – no concerns
3. NY/2020/0162/FUL; **consultation** on planning application for the purposes of infilling and restoration of the former Watergarth Quarry with excavated materials, erection of a temporary single storey site cabin, formation of temporary site access, car parking area and associated hardstanding on land at Former Watergarth Quarry, Rawfield Lane – concern re type of excavated materials to be used for infilling
4. 202/1206/HPA; Erection of front extension and attached garage @ Kings Lodge, Silver Street – concerns over proximity of extension to the existing stone wall; accessibility to enable driving forwards on to Silver Street; visibility/sight lines on to Silver Street.

b) Planning decisions received. 2020/0955/FUL – permission granted for demolition and rebuilding of dwelling, including new access, at The Bungalow, Rawfield Lane.

c) Update on current planning issues. No updates

112010. Proposed budget for 2021-22

- Council discussed the previously emailed proposals and **resolved** acceptance along with the clerk's recommendation to think carefully about next year's precept level

112011. Christmas Lights

- Council discussed arrangements for putting lights on tree in garden by the school and **resolved** to purchase solar powered lights. Cllr DS to action

112012. Laurel Hedge.

- Council discussed the issue and **resolved** to accept Cllr TB's offer to help with trimming

112013. Request for financial assistance for churchyard grass cutting.

- Council discussed request re financial assistance from the PCC and **resolved** to make no donation this year – clerk to action.

112014. Start time of future meetings

- Council discussed and **resolved** to change the meeting start time to 19:00

112015. Review of policies

- Council discussed policies previously e-mailed to Cllrs; Standing Orders, Financial Regulations and Data Protection; and **resolved** acceptance without any amendments

112016. Correspondence received since 20 October

- YLCA – emails forwarded to Cllrs – includes White Rose update
- SDC – e-mails forwarded to Cllrs
- AVS emails re Coronavirus – put in folder
- Clerks and Councils Direct – for circulation at next face-to face meeting
- Planning applications received – emailed to Cllrs
- Planning consultation received – e-mailed to Cllrs

112017. Action taken since last meeting.

- Lorry watch details e-mailed to Cllr JE
- Co-opted Cllrs invited to join meeting – welcome packs prepared
- Policies e-mailed to Cllrs
- Contacted lottery fund re grant for skate park – no joy
- Replied to Community Centre re cricket club
- Green gym handles – none ordered; all in place

112018. a) Councillors' Forum

1. The defibrillator batteries will need replacing in July 2021 – included in budget
 2. Grit refills – dealt with in finance report
 3. Problems with 'Teams' – query re possibility of using 'Zoom for any future virtual meetings
- b) Items for the next agenda** - none suggested

112019. Date, time and place of next meeting

- Council discussed the possibility of holding a face-to-face meeting in December and **resolved**, if possible, to meet. If not possible to meet face-to-face, meet using 'Zoom'.

111920. Closure of meeting

- The meeting closed at 19:34.

Signed: VERIFIED AT DECEMBER'S MEETING

Action points from the meeting

- Cllr DS – purchase grit and fill grit bins
- Cllr DS – purchase solar lights for tall evergreen tree
- Cllrs JE; TJ & TB – deal with laurel hedge
- Clerk – write and submit planning observations
- Clerk – forward County Cllrs report to Cllrs
- Clerk – forward crime figures to Cllrs
- Clerk – contact PCC re churchyard grass cutting