

FAIRBURN PARISH COUNCIL

Clerk & Finance Officer: Mr RW Farman, Apartment 7 Croft House, Spout Hill, Brighthouse,
HD6 3QY

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SUMMONS

Parish Councillors, You are hereby summoned to an ordinary meeting of Fairburn Parish Council on Wednesday 22nd September 2021 starting at 19:00. If you are unable to join the meeting please let the clerk know at least three clear days in advance of the meeting giving reasons for your absence.

OFFICIAL NOTICE OF FAIRBURN PARISH COUNCIL MEETING AND AGENDA TO BE HELD ON WEDS 22ND SEPTEMBER 2021 STARTING AT 19:00

Meetings are usually open to the press and public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960 and as amended by the 1972 Act.

However, please see the first three bullet points below.

- Electors may comment on any agenda items or matters of concern/interest by either writing to the clerk or emailing the clerk
- Any concerns or questions electors may have with the Parish Council **must** be written and received by the Clerk, either by post or email, **5 days before the meeting.**
- Electors' comments will be dealt with at agenda item **092102** before the council meeting begins.
- Any comments on the meeting may be made by electors at agenda item **092114.**
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors are reminded to declare any interest in any agenda items not already registered
- Clerk to make note of names of electors who have raised any concerns or questions.
- Clerk to enter names of attendees in the attendance book.

Agenda items

092101. Welcome:

- i. Chairman to welcome all joining in the meeting.

092012. Public Forum.

- i. Council to receive comments on agenda items received from electors.
For information only; clerk to note comments for future meetings, Councillors must not discuss comments or answer any question.

092103. Apologies:

- Council to receive apologies and reasons for absence from members; to discuss and **resolve** whether to **accept** the reasons given

092104. Acceptance of Minutes of 20TH July 2021:

- Council to discuss and **resolve** whether to formally accept the minutes of 20th July meeting as an accurate record.

092105. Signing of minutes: Chairman to **sign** the minutes if accepted

092106. Reports – Council to receive reports from:

- i. Chairman
- ii. County Councillor
- iii. District Councillor
- iv. Other Officers
- v. Police – Community Watch reports emailed to Cllrs
- vi. Other representatives – reports from any representatives not listed above or training sessions attended

092107. RFO to report on closing balances; recent payments; payments to be made & any income received

a) Current balances

- Community Account balance as at: 26 August, statement no. 115, £21,422.13;

b) Payments made since last meeting

- | | | |
|-----------------------------------|---------------|----------------|
| i. £380.00 – SG Parkin Landscapes | Invoice: 2625 | cheque: 100507 |
| ii. £511.48 – RW Farman | August Salary | cheque: 100506 |

c) Payment requests received at agenda preparation –

- | | |
|---|------------------|
| i. £511.48 – RW Farman | September Salary |
| ii. £364.20 – HM Revenue & Customs– Q2 charges | Invoice: 6310 |
| iii. £380.00 – SG Parkin Landscapes | Invoice: 2649 |
| iv. £75.00 – Fairburn Recreation Centre (room hire) | Invoice: 21-013 |

d) Payment requests received after agenda distribution – council to receive and **resolve** payment:

e) Payments received – none received at agenda distribution.

092108. Council to resolve whether to accept the report, payments as listed and any others received.

092109. Planning

- a) Planning applications received. Council to discuss and **resolve** observations on applications received 2021/1016/HPA – 11 Ings Mere Court
- b) Planning decisions received –
- c) Update on current planning issues. To receive any updates and, if necessary, **resolve** action

092110. Allotments

- To receive update on the provision of allotments in the parish and **resolve** action.

092111. Tree Planting

- Council to receive information regarding the Queens Green Canopy. Discuss and **resolve**, if possible, how to proceed.

092112. Correspondence received since last meeting

- a) YLCA – emails forwarded to Cllrs
- b) SDC – e-mails forwarded to Cllrs
- c) AVS – emails – put in folder
- d) Clerks and Councils Direct magazine.
- e) NYCC Police, Fire & Crime Commissioner
- f) Lorry watch email
- g) NYCC – renewal of subsidised bus services
- h) HSBC changes to charges.
- i) Email from R Moore, Community Centre minutes
- j) Cllr's –various
- k) M Oates – email regarding grass cutting and The Cragg.
- l) J Bilyj – email regarding the street sign for Old Garth Croft.
- m) Cllr Jordan re overgrown verges and footpaths.
- n) S Bowden – allotments responding to original email raised in may2021
- o) S Kos – broken drain covers on roundabout at Selby Fork
- p) A Robinson re carpark works at Community centre.
- q) ROSPA – due visit in september

092113. Action taken by clerk since the last meeting

Familiarising with all council matters

Emailed S Bowden with update response on allotments.

Emailed S Kos, after investigating the area involved, to advise that this came under the control of SDC

Emailed M Oates to advise where we as a council stand on the matters raised.

092114. Comments on the meeting from electors

- Clerk to make notes – no discussion by Cllrs.

092115. Councillors' Forum - To take and note any points of immediate interest from councillors.

No decisions may be taken on any items raised here.

092116. Items for the next agenda - to take suggestions for urgent items for inclusion on the next agenda

092117. Date, time and place of next meeting 20th October 2021, 7pm, Community Centre

092118. Closure of meeting

Signed: *RW Farman*. Clerk to Fairburn Parish Council. Date: 11th July 2021

Ongoing Issues – decisions may be taken on any of the below if council deems necessary

- Flooding
- Tythe House
- Parking
- Pedestrian crossing/A1246
- The Cragg