

## FAIRBURN PARISH COUNCIL

Clerk & Finance Officer: Mr RW Farman, Apartment 7 Croft House, Spout Hill, Brighthouse,  
HD6 3QY

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### SUMMONS

- Parish Councillors, You are hereby summoned to an extraordinary meeting of Fairburn Parish Council on Wednesday 27th July 2022 starting at 7pm. If you are unable to join the meeting please let the clerk know at least three clear days in advance of the meeting giving reasons for your absence.
- **OFFICIAL NOTICE OF FAIRBURN PARISH COUNCIL EXTRAORDINARY MEETING AND AGENDA**
- **TO BE HELD ON WEDS 20<sup>th</sup> July 2022, IN THE COMMUNITY CENTRE, STARTING AT 7pm**
- **Meetings are usually open to the press and public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960 and as amended by the 1972 Act.**
- **However, please see the first three bullet points below.**
- Electors may comment on any agenda items or matters of concern/interest by either writing to the clerk or emailing the clerk
- Any concerns or questions electors may have with the Parish Council **must** be written and received by the Clerk, either by post or email, **5 days before the meeting.**
- Electors' comments will be dealt with at agenda item **072202** before the council meeting begins.
- Any comments on the meeting may be made by electors at agenda item **072220.**
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors are reminded to declare any interest in any agenda items not already registered
- Clerk to make note of names of electors who have raised any concerns or questions.
- Clerk to enter names of attendees in the attendance book.

### Agenda items

#### EX072201. Welcome:

- i. Chairman to welcome all joining in the meeting.

#### EX072202. Public Forum.

- i. Council to receive comments on agenda items received from electors.  
*For information only; clerk to note comments for future meetings, Councillors must not discuss comments or answer any question.*

#### EX072203. Co-Option of Councillors

Council to receive co-option paperwork from prospective councillors, discuss and **resolve** whether to accept or not .

If accepted prospective councillors to complete the paperwork and clerk to counter sign.

Council to elect a chairman for the remainder of the financial year 2022/23

Chairman to sign acceptance of office paperwork, paperwork to be counter signed by the clerk.

**EX072204 . Apologies:**

- Council to receive apologies and reasons for absence from members; to discuss and **resolve** whether to **accept** the reasons given

**EX072205. Approval of Internal Audit**

- Council to discuss and **resolve** whether to formally accept the internal audit report

**EX072206. Comments on the meeting from electors**

- Clerk to make notes – no discussion by Cllrs.

**EX072207. Councillors' Forum** - To take and note any points of immediate interest from councillors.

No decisions may be taken on any items raised here.

**EX072208. Items for the next agenda** - to take suggestions for urgent items for inclusion on the next agenda

**EX072209. Date, time and place of next meeting** 21st September 2022 7pm, Community Centre

**EX072210. Closure of meeting**

Signed: *RW Farman*. Clerk to Fairburn Parish Council. Date: 21<sup>st</sup> July 2022

**Ongoing Issues – decisions may be taken on any of the below if council deems necessary**

- No budget published in the minutes (Jan 2022?)
- Fence at the skate park – Clerk to apply for a grant (May 2021 mins)
- Suggestion of Allotments in the parish (May 2021)
- Write to H/ways re current state of general grass cutting in and around the village (May 2021)
- Historical signs throughout the village need updating/repairing, with the dissolution of the Historical Society, can the PC assist (Sept 2021)
- (Oct 2021)
- (Jan 2022) request to Hways to remove the 30mph signs to the far side of both roundabouts. Council to support 20s plenty campaign.
- (Jan 2022) discussion to restart the newsletter
- Plaque on bench at commemorative garden (mentioned several times in the last municipal year)
- Flooding
- Tythe House
- Parking
- Pedestrian crossing/A1246
- The Cragg
- Newsletter