

**OFFICIAL NOTICE OF  
FAIRBURN PARISH COUNCIL – PERSONNEL COMMITTEE MEETING**

Wednesday 5<sup>th</sup> October, 5.30pm at Fairburn Community Centre,  
North Road, Fairburn, North Yorkshire, WF11 9LA

**SUMMONS**

Personnel Committee Members of the Parish Council:

You are hereby summoned to a Personnel Committee meeting of Fairburn Parish Council on Wednesday 5<sup>th</sup> October 2022 starting at 5.30pm. Please see below the business to be transacted.

*Jill Edwards*

Chairman to the Council

Thursday 29<sup>th</sup> September 2022

**AGENDA**

- 09/22/14**      **Welcome & Public participation period** - Council to receive comments on agenda items received from electors.
- 0922/15**      **Apologies**  
i) Council to receive apologies and note reasons for absence from members;  
ii) to consider to accept the reasons for absence.
- 0922/16**      **Declarations of Interest**  
a) to receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted.  
b) To consider any dispensation requests received.
- 0922/17**      **To consider arrangements for a meeting with the Acting Clerk for all new councillors to attend in the parish as soon as practicable.**
- 0922/18**      **To consider information received from Payroll services.**
- 0922/19**      **To consider completion of YLCA Salary Evaluation documentation**
- 0922/20**      **Exclusion of the press and public:** To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed as such, publicity of which is considered to be prejudicial to the public interest (*agenda 07,08 and 09 only*).
- 0922/21**      **To receive information on progress in an ongoing staffing matter and decide further action where necessary**
- 0922/22**      **Councillors' Reports** - To take & note any points of immediate interest from councillors.
- 0922/23**      **Items for the next agenda** - to take suggestions for agenda items
- 0922/24**      **Date of next meeting** – Tuesday 11<sup>th</sup> October 2022 - 7pm at Fairburn Community Centre

Clerk & Finance Officer: Mr RW Farman, Apartment 7 Croft House, Spout Hill, Brighouse, HD6 3QY  
Email: [fairburnparishcouncil@outlook.com](mailto:fairburnparishcouncil@outlook.com) 07971 197712