

**OFFICIAL NOTICE OF
FAIRBURN PARISH COUNCIL**

Tuesday 11th October 2022, 7pm at Fairburn Community Centre,
North Road, Fairburn, North Yorkshire, WF11 9LA

SUMMONS

You are hereby summoned to an Ordinary meeting of Fairburn Parish Council on Tuesday 11th October 2022 starting at 7pm. Please see below the business to be transacted.

Jll Edwards

Chairman to the Council
Thursday 6th October 2022

AGENDA

- 10/22/01** **Welcome & Public participation period** - Council to receive comments on agenda items received from electors.
- 10/22/02** **Apologies**
i) Council to receive apologies and note reasons for absence from members;
ii) to consider to accept the reasons for absence.
- 10/22/03** **Declarations of Interest**
a) to receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted.
b) To consider any dispensation requests received.
- 10/22/04** **To consider the co-option of Councillors**
a) To consider applications from eligible councillors for the vacant seats on Fairburn Parish Council
b) To approve the co-option of eligible councillors for the vacant seats on Fairburn Parish Council and to receive the appropriate documentation
- 10/22/05** **To approve the minutes of the Ordinary Meeting held on 20th July 2022, the Extraordinary Meeting held on 27th July 2022 and the Ordinary Meeting held on 16th August 2022.**
- 10/22/06** **To receive reports from the following:**
a) County Councillor
b) District Councillor
c) Other Officers
d) Police / Neighbourhood Team and any other representatives
- 10/22/07** **Applications to be considered since the last meeting and acknowledged if date passed**
a) Planning Decision Notices – approved and declined
b) To consider any planning comments on 2019/0547/EIA
c) To consider any Planning Enforcement Issues
d) To consider the public consultation period for the Selby Local Plan and to consider its impact on Fairburn, with reference to the preferred sites and any other considerations.
e) To receive the S106/CIL Statement for 2022/23 for Fairburn Parish Council. Clerk to circulate most recent statements from SDC.
- 10/22/08** **Policy – to consider the adoption of:**
a) Standing Orders
b) Financial Regulations
c) Code of Conduct
d) Updated Asset Register as at 01 April 2022

- e) To note the List of policies – to include mandatory and best practise policy documentation
- f) To consider the plan for policy making over the next municipal year

10/22/09

To consider any staffing matters

- a) To approve the minutes of the Personnel Committee meetings held on 9th September and 5th October 22.
- b) To approve the instruction of YLCA to conduct a Salary Evaluation
- c) To consider the appointment of a village Lengthsman

10/22/10

Highways & PROWs

- a) To consider the purchase of Vehicle Activated Speed Signs (VAS) for the parish
- b) To receive and note the parking issues in the parish and to seek advice from NY Police.
- c) To consider Public Rights of Way in the parish and to note any updates on public footpaths within the parish.
- d) To receive and note the updated report from the Clerk and to consider any actions with regard to Public Rights of Way in the parish.

10/22/11

Environment

- a) To consider instruction of the Contractor for grass cutting to provide another cut of the verges on the A162
- b) To consider the plans for Remembrance Service at the War Memorial (including a wreath and RBL Tommy(s)).
- c) To consider any repairs of the stone wall in the playground which borders the Community field and North Road.
- d) To consider the feasibility of a Warm Bank facility in the parish over the coming winter months in the midst of an economic crisis
- e) To consider and approve the purchase of additional Christmas lights, alongside the professional installation of lights by a qualified electrician
- f) To consider the introduction of a Community Newsletter

10/22/12

Finance

- a) RFO Finance Report – to approve the Bank reconciliation to 30 September and to note the budget monitor
- b) Payments – to consider and approve the Schedule of Payments and invoices up to 30 September 2022.
- c) To receive and note any updates to the bank mandate and administration of the bank account (s).
- d) To consider an interim budget, Council to receive and note the interim budget and any Special 126 VAT reclaims.

10/22/13

Councillor Report / Clerk updates

- a) To consider agree the responsibility of inspecting the Skate Park
- b) To consider and agree the responsibility of the Defibrillators
- c) To consider the responsibility of the parish council website going forwards
- d) To consider the responsibility and lead for Lorry Watch in the parish
- e) To receive and note the Clerk's report and consider any actions for the Council.

10/22/14

Items for the next agenda - to take suggestions for agenda items

10/22/15

Date of next meeting – Wednesday 9th Nov 2022, 7pm at Fairburn Community Centre