

**OFFICIAL NOTICE OF
FAIRBURN PARISH COUNCIL**

Wednesday 16th November 2022, 7pm at Fairburn Community Centre,
North Road, Fairburn, North Yorkshire, WF11 9LA

SUMMONS

You are hereby summoned to an Ordinary meeting of Fairburn Parish Council on Wednesday 16th November 2022 starting at 7pm. Please see below the business to be transacted.

G Ashton

Proper Officer
Friday 11th November 2022

AGENDA

- 11/22/01** **Welcome & Public participation period** - Council to receive comments on agenda items received from electors.
- 11/22/02** **Apologies**
i) Council to receive apologies and note reasons for absence from members;
ii) to consider to accept the reasons for absence.
- 11/22/03** **Declarations of Interest**
a) to receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted.
b) To consider any dispensation requests received.
- 11/22/04** **To consider the co-option of Councillors**
a) To consider applications from eligible councillors for the vacant seats on Fairburn Parish Council
b) To approve the co-option of eligible councillors for the vacant seats on Fairburn Parish Council and to receive the appropriate documentation
- 11/22/05** **To approve the minutes of the Ordinary Meeting held on 26th October 2022.**
- 11/22/06** **To receive reports from the following:**
a) County Councillor
b) District Councillor
c) Other Officers, Police / Neighbourhood Team and any other representatives
- 11/22/07** **Applications to be considered since the last meeting and acknowledged if date passed**
a) 2022/1224/DOC – battery facility development, land south of substation
b) 2022/1178/CPE – lawful development certificate 4 Lakeside Gardens
c) 2022/0732/FULM – fish farm, land south of sub station
d) Planning Decision Notices – approved and declined
e) To consider any Planning Enforcement Issues
- 11/22/08** **Policy**
a) To consider the lease agreement with the Cricket Pavillion
b) To consider the adoption of Model Standing Orders
c) To consider the adoption of Model Financial Regulations

- 11/22/09 Highways & PROWs**
- a) To consider the purchase of Vehicle Activated Speed Signs (VAS) for the parish
 - b) To receive and note the parking issues in the parish and to seek advice from NY Police.
 - c) To consider Public Rights of Way in the parish and to note any updates on public footpaths within the parish.
- 11/22/10 To consider any Staffing matters**
- a) To receive and consider the YLCA Salary Evaluation report
 - b) To consider the appointment of a Clerk
 - c) To consider a work schedule in the absence of an employed Clerk
 - d) To consider the appointment of a Village Lengthsman
- 11/22/11 Environment**
- a) To consider any repairs of the stone wall in the playground which borders the Community field and North Road.
 - b) To consider the feasibility of a Warm Bank facility in the parish over the coming winter months in the midst of an economic crisis
 - c) To consider and approve the purchase of additional Christmas lights, alongside the professional installation of lights by a qualified electrician
 - d) To consider the introduction of a Community Newsletter
 - e) To consider the appointment of a representative to the following roles:
 - a. Skate Park
 - b. Lorry Watch
 - c. Any other agreed roles
- 11/22/12 Finance**
- a) RFO Finance Report – to approve the Bank reconciliation to 31 October and to note the budget monitor
 - b) Payments – to consider and approve the Schedule of Payments and invoices up to 16 November 2022.
 - c) To receive and note any updates to the bank mandate and administration of the bank account.
 - d) To consider an interim budget and the Parish Precept Requirement from Fairburn Parish Council to the receiving authority (new NYCC).
- 11/22/13 Items for the next agenda** - to take suggestions for agenda items. Adoption of Policies, Asset Register, to review the List of Policies and approve an annual plan for policy making (to include mandatory and best practise policy documentation). Plan for policy making over the next municipal year. VAT 126 special reclaims.
- 11/22/14 Date of next meeting** – Fairburn Community Centre