

FAIRBURN PARISH COUNCIL

Clerk & Finance Officer: Mr RW Farman, Apartment 7 Croft House, Spout Hill, Brighthouse,
HD6 3QY fairburnparishcouncil@outlook.com;

MINUTES OF FAIRBURN PARISH COUNCIL ANNUAL MEETING OF THE COUNCIL HELD ON FRIDAY. 10 JUNE 2022 AT 19:30 IN FAIRBURN COMMUNITY CENTRE

Meetings are open to the press and public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960 and as amended by the 1972 Act.

Press and public may not speak when the council is in progress; when councillors are discussing Council business; when councillors are in the process of decision making.

Agenda items

062201. Election of Chairman:

- i. Councillors present elected Cllr G Ashton as interim Chairman
- ii. Chairman welcomed members of the council, public and any other visitors .

062202. Election of Vice-chairman:

- i. Council **resolved** not to elect a vice-chairman for the year.

062203. Co-option of Councillors

Due to insufficient persons standing for council at the last election. Council **resolved** to co-opt former councillors Jill Edwards and Timothy Baker onto the parish council. Completed co-option paperwork presented after the meeting.

062204. Public Forum:

- i. Council to receive comments on agenda items from electors present. *(For information only; clerk to take notes of comments, Councillors must not join in any discussion nor answer any questions)*
- ii. Council to receive any written/e-mailed letters sent to the clerk. *(For information only)*

062205. Apologies:

- Council to receive apologies and reasons for absence from members; to consider and **resolve** whether to accept the reasons given. No apologies offered.

0622056. Minutes of 16 February 2022 Council Meeting:

- Council **resolved** to accept the minutes of 16 February as an accurate record.

062207. Signing of minutes:

- Chairman **signed** the minutes as accepted.

062208. Council to receive reports from:

- i. Immediate Past Chairman – Nothing Offered.
- ii. County Councillor – Nothing Offered.
- iii. District Councillor – Lots of funding available from the Two Ridings Foundation, also with the closure of Selby District Council there is a financial surplus which will be available to parishes. The limitations are that it must be a one off capital project and be no more than £100,000 and have approval from SDC.
- iv. Other Officers -
- v. Police -
- vi. Other representatives – reports from any representatives not listed above

062209. Committees

- Council **resolved** not to form any committees necessary for the smooth running of the council

062210. Outside Bodies

- Council to resolve who to appoint to outside bodies such as YLCA; Ferrybridge Liaison Committee; Fairburn Community Centre Committee etc. – DEFERRED TO NEXT MEETING

062211. Responsibilities

- Council to **resolve** rota for visual inspections of green gym.
- Council to **resolve** who is to put notices in notice boards
- Council to **resolve** who is responsible for Lorry-watch
- Council to **resolve** who is responsible for Christmas lights
- Council to resolve who is responsible for the monthly inspection and reporting of the defib. Council want to record their thanks to Jill Edwards for her continued support of the defibrillator by reporting its monthly status even after leaving the council.
- DEFERRED TO NEXT MEETING

062212. RFO to report on closing balances; recent payments and payments to be made

a) Current balances

- Community Account balance as at: 31 March 2022, statement no. 122: £21,635.72

b) Payments made since February meeting

- i. £511.48 – RW Farman (represented for lost cheque)
- ii. £511.48 – RW Farman (may payroll)
- iii. £364.00 – HM Revenue & Customs (Q4 PAYE P32)
- iv. £316.00 – YLCA (SUBSCRIPTION 2022/23)
- v. £511.48 – RW Farman (april payroll)
- vi. £75.00 – Fairburn Recreation Centre (room hire) Invoice: 22-007
- vii. £300.00 – Fairburn Recreation Centre (Jubilee donation)
- viii. £380.00 – SG Parkin Landscapes (grass cutting) Invoice: 2776
- ix. £724.81 – BHIB (Annual Insurance Premium) Invoice: LCO00362-644859
- x. £505.00 – SG Parkin Landscapes (grass cutting) Invoice: 2756
- xi. £1,232.67 – Npower Commercial Gas Ltd (lighting) Invoice: IN03174755

c). Payment requests received at agenda preparation

- i. £ Cheque number

d). Payment requests received after agenda distribution – council to receive and **resolve** payment

- i. £47.64 – North Yorkshire County Council (street light repair) Invoice: 2300040126

e) Payments received –

- i. £6,956.01 – 1st Precept Instalment dated 27April2022

062213. Council resolved to accept the report, payments as listed and any others received.

062214. Planning

- a) Planning applications received – To discuss and resolve comments on applications received, including any since agenda preparation.
- b) Planning decisions received. (For information only) – 2022/0384/COU – Beckfield Farm, Newton Lane. **GRANTED**
- c) Update on current planning issues. To receive any updates and, if necessary, **resolve** action

062215. Policies

- To discuss and **resolve** whether or not to make any amendments to Standing Orders and Financial Regulations, emailed, separately, to councillors prior to the meeting – DEFERRED TO NEXT MEETING

062216. Memorial Garden Bench

- Resident to pass information to Chairman for quote to be got.

062217. Grass Cutting

- Council discussed current state of grass cutting and **resolved** to seek a copy of the grass cutting plan for the village from NYCC. The value of the grant that the parish council received. And a quote from Parkins for cutting the grass one metre back from the verge, roundabout to roundabout.

062218. Correspondence received since last meeting:

- a) YLCA – emails forwarded to Cllrs
- b) SDC – e-mails forwarded to Cllrs
- c) Clerks and Council Direct – for circulation to Cllrs;
- d) Police & Crime Commissioner – election results
- e) WMDC policy plan – emailed to Cllrs
- f) Blachere Illuminations – emailed to Cllrs
- g) Highways – offending tree removed
- h) Npower Invoice
- i) SG Parkin Landscapes – Invoices
- j) BHIB Insurance – renewal notice.
- k) Autela Payroll Services – PAYE book 2022-23 & P60

062219. Action taken since last meeting.

- a) As required by Council during period of meetings being Non quorate

062220. a) Councillors' Forum - to take and note any points of immediate interest from councillors.

No decisions may be taken on any items raised here.

- b) **Items for the next agenda** - to take suggestions for urgent items for inclusion on the next agenda
Grass Cutting, Plaque, Allotments, Green Gym Pedal, AGAR, Potholes.

062221. To receive any further comments from public present. *Information only clerk to note comments*

062222. To confirm dates, times and places of meetings for 2022-23 – Third Wednesday each month except December and August. January meeting to be earlier in the month. Meetings to start at 7pm and be held in the Community Centre.

062223. Closure of meeting

Meeting closed – 8:27pm

Signed ...*R W Farman*... Clerk to Fairburn Parish Council. Date ...15th June 2022...

Ongoing Issues – decisions may be taken on any of the below if council deems necessary

- Speeding
- Parking
- Power Station developments
- Siting of pedestrian crossing on A1246