

FAIRBURN PARISH COUNCIL

Clerk & Finance Officer: Mr RW Farman, Apartment 7 Croft House, Spout Hill, Brighouse,
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MINUTES OF FAIRBURN PARISH COUNCIL MEETING HELD ON WEDS 20th July 2022, IN THE COMMUNITY CENTRE, STARTING AT 7pm

PRESENT: G Ashton (Chairman), T Grogan, T Baker, J Edwards, R Farman (Clerk)
Public: J Kos, S Weston.

Agenda items

072201. Welcome:

- i. Chairman welcomed all joining in the meeting.

072202. Public Forum.

- i. Council to receive comments on agenda items received from electors.
The agenda and minutes are still not being posted in the notice board, There are ruts and holes in the road by the roundabout. Bushes and shrubs on Caudle Hill. Street signs need clearing and some are leaning over. Other villages look tidy, why not Fairburn? Rita's plaque, her family say thank you. Priory Corner toward Newton, rut in the road – *this is part of Leeds City Council responsibility*. Litter bins, the bins are emptied on a Wednesday and a Sunday. Recently two weeks were missed and the bin on the Cutt wasn't emptied which should be on a Wednesday.
Villagers were advised that they have the right to email Selby District |Council directly to report such matters.

For information only; clerk to note comments for future meetings, Councillors must not discuss comments or answer any question.

072203. Co-Option of Councillors

Council received co-option requests from prospective councillors Jill Edwards and Timothy Baker. Council discussed and **resolved** to accept the requests.
Prospective councillors complete the required paperwork and clerk countersigned.
Council discussed and **resolved** to elect Cllr J Edwards as Chairman for the remainder of the municipal year 2022/23

072204 . Apologies:

- Council receive apologies and reasons for absence from former member J Wigglesworth, who has also expressed an interest in re-joining the council.

072205. Acceptance of Minutes of 10th June 2022:

- Council discussed and **resolved** to formally accept the amended minutes of 10th June meeting as an accurate record.

072206. Signing of minutes:

Chairman **signed** the amended minutes as accepted

072207. Reports – Council to receive reports from:

- i. Chairman – Broken manhole cover sorted at roundabout up at South Milford. A resident contacted me with a concern for another resident. I pointed him toward North Yorkshire County Council Adult Social Services, nothing else heard after that. Projected spending plan. Training with YLCA. Lengths-man for the village – will need a finances review in October. Spending against Budget. Precept will be with North Yorks’ Council as of 2023-23. Should loans be required by the Parish Council, the Treasury do at very low interest rates.
- ii. County Councillor Nothing really to report, all about the reorganisation. After April 1st 2023 it looks like the Parish Councils will have more responsibilities.
- iii. District Councillor Ferrybridge, Brotherton Ings look likely to be regenerated -cleaning starts as of Monday, The old power-station site is one of a few sites under consideration by Rolls Royce for use as a manufacturing site.
Other Officers
- iv. Police – Community Watch reports held by clerk
- v. Other representatives – reports from any representatives not listed above or training sessions attended

072208. RFO to report on closing balances; recent payments; payments to be made & any income received

a) Current balances

- Community Account balance as at: 26 JUNE 2022, statement no. 124, £24,029.77

b) Payments made since last meeting

i.

c) Payment requests received at agenda preparation –

- | | |
|---|--------------------|
| i. £47.64 – NYCC street light repairs | Invoice: 230004016 |
| ii. £50.40 – Autela Payroll Services | Invoice: 8300 |
| iii. £380.00 – SG Parkin Landscapes | Invoice: 2793 |
| iv. £511.48 – RW Farman | Payroll (June) |
| vi. £511.48 – RW Farman | Payroll (July) |
| vii. £64.02 – Autela Payroll Services | Invoice: 9065 |
| viii. £45.00 – Fairburn Recreation Centre | Invoice: 22-070 |

d) Payment requests received after agenda distribution – council to receive and **resolve** payment:

None by time of meeting.

e) Payments received – None at time of meeting.

072209. Council resolved to accept the report and payments as listed.

072210. Planning

- a) Planning applications received. Council to discuss and **resolve** observations on applications received 2022/0618/FULM – land south of Silver Street 11 properties -

Cllr G Ashton declared an interest as she is on the Planning Committee for Selby District Council.

Council discussed and resolved to object to the application, **Cllr Ashton abstained.**

Councillors to draw up objections for attaching to the application on the planning portal of Selby District Council and pass to clerk once agreed upon.

b) Planning decisions received

2021/1107/FUL GRANTED – land adjacent to Araslie Cudle Hill

c) Update on current planning issues. To receive any updates and, if necessary, **resolve** action

072211. Allotments

- Council discussed the long term and ongoing issue of allotments in the village and **resolved** to offer an item for the next village newsletter asking if any villagers are interested in allotments.

072212. Outside Bodies

- Council discussed the need for council representatives on outside bodies and **resolved** the following appointments:
YLCA Cllr J Edwards
Fairburn Community Centre Committee (FCCC): Cllr J Kos.
Ferrybridge Liaison Committee has been disbanded as the power station has now closed and been demolished.

072213. Responsibilities

- Council **resolved** that Cllr's Baker and Kos be responsible for visual inspections of green gym and advise Cllr Edwards when needing washing again.
- Council **resolved** that Cllr J Edwards be responsible for putting notices in notice board.
- Council **resolved** to defer who is responsible for Lorry-watch to next full meeting.
- Council **resolved** that Cllr T Baker is responsible for Christmas lights.
- Council **resolved** to defer is responsible for the monthly inspection and reporting of the defib to the next meeting, Cllr J Edwards offered to carry on in the meantime.
- Council resolved to accept Cllr Edwards' offer to continue to update the parish council website

072212. Annual Audit

Council were unable to review audit paperwork, discuss and **resolve**, if possible, whether to accept or Not as clerk forgot to pack with the needed paperwork.

072213. Grass Cutting Quotes

Deferred as need three quotes.

072214. Community Funding

Council **resolved** not to proceed.

072215. Memorial Garden Plaque.

Plaque sourced and fitted to the bench in the garden. No further action needed.

072216. Green Gym

Council receive the following update on green gym equipment; the pedal STILL needs replacing.
Council **resolved** that the clerk to order a new pedal as a matter of urgency.

072217. Potholes

Council received the following information on the potholes throughout the village. The top roundabout and Silver Street. Council **resolved** that Area 7 be contacted to adviser of the above.

072218. Correspondence received since last meeting

- a) YLCA – emails forwarded to Cllrs
- b) SDC – e-062210. Outside Bodies
- c) AVS – emails – put in folder
- d) Autela – payroll
- e) Fairburn Community Centre – Minutes
- f) Cllr Ashton – email from concerned resident regarding elderly lady
- g) Cllr J Edwards – email of village facebook page re Turners truck

072219. Action taken by clerk since the last meeting

Contacted Turners truck info from Cllr Edwards
 Contacted NYCC Highways for grass cutting information
 Contacted Parkins for quote to cut grass as per last meeting minutes

072220. Comments on the meeting from electors

- Clerk to make notes – no discussion by Cllrs.
- Skate Park Keys

072221. Councillors’ Forum - To take and note any points of immediate interest from councillors.

Can previous minutes of the FCCC be forwarded to Cllr J Kos please.

No decisions may be taken on any items raised here.

072222. Items for the next agenda - to take suggestions for urgent items for inclusion on the next agenda

Signing of the AGAR, Responsibilities, Grass Cutting, Mandate, LGA Code of Conduct, Standing Orders and Financial Regulations – last three need emailing out before the meeting to allow councillors time to read through. Skips, Parking

072223. Date, time and place of next meeting:

27th July 2022 7pm, Community Centre Extra Ordinary Meeting

072224. Closure of meeting:

Meeting closed 21:04hrs

Signed: **Chairman, Fairburn Parish Council.**

Date:

Ongoing Issues – decisions may be taken on any of the below if council deems necessary

- Flooding
- Tythe House
- Parking
- Pedestrian crossing/A1246
- The Cragg
- Newsletter