

**OFFICIAL NOTICE OF
FAIRBURN PARISH COUNCIL**

Wednesday 22nd February 2023, 7pm at Fairburn Community Centre,
North Road, Fairburn, North Yorkshire, WF11 9LA

SUMMONS

You are hereby summoned to an Ordinary meeting of Fairburn Parish Council on Wednesday 22nd February 2023 starting at 7pm. Please see below the business to be transacted.

Please note that members of the public may be excluded from parts of this meeting.

Standing Order 3(d)

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

John Kos

Proper Officer

Thursday 16th February 2023

AGENDA

- 02/23/01** **Welcome & Public participation period** - Council to receive comments on agenda items received from electors.
- 02/23/02** **Apologies**
a) Council to receive apologies and note reasons for absence from members.
b) To consider to accept the reasons for absence.
- 02/23/03** **Declarations of Interest**
a) To receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted.
b) To consider any dispensation requests received.
- 02/23/04** **To consider the co-option of Councillors (2 seats)**
a) To consider applications from eligible councillors for the vacant seats on Fairburn Parish Council.
b) To approve the co-option of eligible councillors for the vacant seats on Fairburn Parish Council and to receive the appropriate documentation.
- 02/23/05** **To approve the minutes of the Ordinary Meeting held on 18th January 2023.**
- 02/23/06** **To receive reports from the following:**
a) County Councillor
b) District Councillor
c) Proper Officer
d) Other Officers, Police / Neighbourhood Team and any other representatives

02/23/07 Planning applications to be considered since the last meeting and acknowledged if date passed

a) Decision Notices

Status	Reference	Location	Description	Decision
Decision	2021/1501/FUL	Beckfield Lane	Erection of 1 No dwelling following demolition of existing garage at Caru	Passed
Decision	2021/0633/FULM	Electricity Substation, Rawfield Lane, Fairburn	Discharge of conditions 06 (landscaping) and 07 (construction management plan) of approval 2021/0633/FULM Installation and operation of a battery storage facility and ancillary development on land south of	Condition decision

b) Application Notices

Status	Reference	Location	Description
Review	2022/1184/FUL	Arncliffe House, North Road	Erection of 1 No. Single storey 4 bed family bungalow
New	2023/0047/HPA	3 Orchard Drive	Conversion of existing garage to habitable accommodation and erection of detached outbuilding for domestic use
New	2023/0026/DOC	Electricity Substation, Rawfield Lane, Fairburn	Discharge of condition 10
New	2023/0059/FUL	Beckfield Farm, Newton Lane	Installation of new access road off Back Newton Lane

c) Enforcement Issues.

02/23/08 Policy

- a) To consider an amendment to the date of the May meeting and AGM.
- b) To consider the adoption of mandatory policies not yet resolved.
- c) To consider a strategy for policy making over the 2023-24 municipal year.
- d) To consider the publication of a progress report with the summons.

02/23/09 Highways & PROWs

- a) To consider Public Rights of Way in the parish and to note any updates on public footpaths within the parish.
- b) To consider the roadside kerb on Silver Street in the vicinity of Waller House.

02/23/10 To consider any Staffing matters

- a) To consider the appointment of a Clerk.
- b) To consider the appointment of a Responsible Financial Officer.
- c) To receive an update on the position with a former Clerk. (confidential session)

02/23/11 Environment

- a) To discuss and consider a review of the grass cutting contract.
- b) To consider the appointment of representatives to the following roles:
 - a. Skate Park
 - b. Lorry Watch
 - c. Any other agreed roles.

02/23/12 Finance

- a) RFO Finance Report – to approve the Bank reconciliation to 26 January 2023 and to note the budget monitor.
- b) Payments – to consider and approve the Schedule of Payments and invoices up to 16 February 2023.

Invoice Reference	Meeting approved	Description	Expenditure
#46	01/23	YLCA - Inv 821-2223 Advert for Clerk/RFO November 22	£15.00
#53	01/23	Recharge JK Colour Frog - Village Sign	£20.40
#55	N/A	Recharge JE Post Office (stamps)	£7.60
#56	N/A	Fairburn Recreation Centre committee - Inv 23-004	£45.00

And any other invoices that come in prior to the meeting.

- c) To receive and note any updates to the bank mandate and administration of the bank account.
- d) To consider the Asset Register and the process for updating and acceptance.
- e) To consider a special 126 VAT Reclaim on behalf of Fairburn Parish Council.
- f) To consider the release of a Spring newsletter and to approve the associated printing costs.
- g) To consider all suggestions from residents for future projects.
- h) To consider to research and open a savings account on behalf of Fairburn Parish Council.

01/23/13 Fairburn Recreation Centre - to receive an update (confidential session).

01/23/14 Items for the next agenda - to take suggestions for agenda items.

01/23/15 Date of next meeting – Wednesday 22nd March 2023 at Fairburn Community Centre, 7pm.

Calendar of future meetings

15th March, 19th April, 17th May (Annual Parish Assembly at 6.30pm followed by Annual Council Meeting), 14th June, 19th July, 20th September, 18th October, 15th November 2023. 17th January 2024, 21st February 2024, 20th March 2024, 17th April 2024 and 15th May 2024 (Annual Parish Assembly at 6.30pm followed by Annual Council Meeting).

(No meetings held in August and December – usually the 3rd Wednesday of the month unless stated otherwise)